



Complete Exhibitor Kit





6575 Delilah Road P: 609-485-2421
PO Box 3000 F: 609-485-2392
Pleasantville, NJ 08232 E: info@vistacs.com
WWW.VISTACS.COM

SHOW CONTACT INFORMATION

Dear Exhibitor:

Vista Convention Services is honored to have been selected as the Official Show Service Contractor for this Exposition. We recognize that your participation in this event is a vital part of your firm's marketing program, and we want to do everything possible to make it profitable and rewarding for you!

All questions regarding the convention space assignments should be directed to:

*Heather Courtney
3 Cathywood Court
Clifton Park, NY 12065
On behalf of Northeast Regional Carwash Convention
P: 800-868-8590
Email: info@NRCCshow.com*

All questions regarding shipping, storage, furniture, and labor should be directed to:

*Customer Service
VISTA CONVENTION SERVICES
6575 Delilah Road
PO Box 3000
Pleasantville, NJ 08232
Tel: (609) 485-2421
Fax: (609) 485-2392
email: info@vistacs.com*

Included in this service kit are order forms for various items you may require for your exhibit. **The Vista forms are to be returned to our office and the others to the specific contractor who is providing the service.** Please analyze and submit your order forms as early as possible.

Thank you!



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SHOW INFORMATION

Your booth is equipped with the following inventory. Additional equipment is available on the forms enclosed:

BOOTH PACKAGE

8' High Backwall - Blue / Gold / Gold / Blue
3' High Siderail - Blue
7" x 44" Booth ID Sign
1 - 8' Draped Table - Blue
2 - Side Chairs
1 - Wastebasket
Aisle Carpet - Gray

NOTE: EXHIBIT FLOOR IS CONCRETE

INSTALLATION

Monday	October 4, 2021	11:00 am - 5:00 pm
Tuesday	October 5, 2021	8:00 am - 1:00 pm

EXHIBIT HOURS

Tuesday	October 5, 2021	1:00 pm - 6:00 pm
Wednesday	October 6, 2021	9:30 am - 2:00 pm

DISMANTLE

Wednesday	October 6, 2021	2:00 pm - 11:59 pm
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Any displays not removed by exhibitor, will be moved to Vista's Warehouse at the Exhibitor's expense



**DISCOUNT
DEADLINE DATE:
SEPTEMBER 20, 2021**

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PAYMENT & CREDIT CARD AUTHORIZATION FORM

Please complete the information requested & return payment in full with this form and your orders. You may choose to pay by credit card, check or bank wire transfer, however; **WE REQUIRE YOUR CREDIT CARD AUTHORIZATION TO BE ON FILE WITH VISTA CONVENTION SERVICES.** For your convenience, we will use this authorization to charge your credit card for any additional amounts incurred as a result of show site orders placed by your representative for this event.

Standard Booth Furnishings & Accessories Order Form	\$	_____
Carpet/Carpet Padding Order Form.....	\$	_____
Perfboard & Grid Walls Order Form.....	\$	_____
VCS Modular Rental Unit Order Form	\$	_____
Personal Protective Equipment Order Form.....	\$	_____
Hand Sanitization Rental Options Order Form.....	\$	_____
Optional Booth Partitions Order Form	\$	_____
Booth Sanitization Order Form	\$	_____
Estimated Labor Order Form	\$	_____
Priority Empty Container Return Order Form.....	\$	_____
Estimated Rigging Labor Order Form.....	\$	_____
Estimated Sign Hanging Order Form	\$	_____
Estimated Material Handling Order Form.....	\$	_____
SUB TOTAL		\$ _____
*ADD 6.625% NJ SALES TAX		\$ _____
NET AMOUNT DUE VISTA		\$ _____

*** Note: All Services are Taxable in the State of NJ.**

INDICATE PAYMENT METHOD:

Check # _____ Dated _____ Amount \$ _____

Charge to: ☐ MasterCard ☐ VISA ☐ American Express

Indicate: ☐ Personal Credit Card ☐ Company Credit Card

Account #

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiration Date

--	--	--	--	--	--

PURCHASING CARD: VISA & MASTERCARD REQUIRES YOUR CUSTOMER CODE NUMBER _____

Cardholder's Name _____

Cardholder's Address _____ (Print or Type)
City _____ State _____ Zip _____

Signature _____

ALL ORDERS SUBJECT TO LIMITS OF LIABILITY.

Company Name _____ Booth # _____

Street Address _____ Phone # _____

City _____ State _____ Zip _____ Fax# _____

Ordered by (Print or Type) _____ E-Mail _____

Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE



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PAYMENT & CREDIT CARD AUTHORIZATION LIMITS OF LIABILITY & RESPONSIBILITY

1. **Vista Convention Services** shall not be responsible for damage to uncrated materials, material improperly packed, or concealed damage.
2. **Vista Convention Services** shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
3. **Vista Convention Services** shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the Show. Bill-of-lading covering outgoing shipments, which are furnished by **Vista Convention Services** to exhibitor, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.
4. **Vista Convention Services** shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
5. **Vista Convention Services** liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event **Vista Convention Services** maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less.
6. **Vista Convention Services** shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
7. The consignment or delivery of a shipment to **Vista Convention Services** by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.



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PAYMENT POLICIES

- Orders received without full payment or credit card information will **NOT** be processed.
- A credit card on file is **required** when using Vista Convention Services
- All charges **must** be paid prior to close of show.
- For your convenience, we accept the following methods of payment: cash, checks and money orders drawn on U.S. banks in U.S. funds, and credit cards including VISA, MasterCard and American Express.
- Purchase Orders are not considered payment, therefore, a check or credit card is required.

WIRE TRANSFER

- Bank information call Vista Convention Services (609) 485-2421 or e-mail: dvenezia@vistacs.com
- Wire transfers must be initiated and confirmed at least two weeks before move-in.
- Wire transfers must include the show name, company name and booth number.
- Due to various processing fees we incur from banks clearing wire transfers into our accounts, Vista will charge the following fees:
 - ⇒ **Domestic incoming wire transfer fee: \$25.00**
 - ⇒ **International incoming wire transfer fee: \$35.00**

CANCELLATIONS & ADJUSTMENTS

- Items cancelled before the deadline date will be refunded at 50%, ***unless otherwise noted on Order Form.***
NO REFUNDS AFTER DEADLINE DATE.
- ***NO*** adjustments will be made after close of the show.

TAX EXEMPTION

- If tax exempt, a copy of your tax exempt certificate **MUST** accompany your order. This is **NOT** a resale certificate.
- ***NO*** adjustments for tax exempt status will be made after close of the show.

THIRD PARTY PAYMENT BILLING

- The exhibiting company is ultimately responsible for the payment of all charges. If no arrangements are made for payment of invoice (s) by the third party prior to the last day of the show, charges will revert back to the exhibitor.

MISCELLANEOUS

- ***NO*** telephone orders accepted
- Rental items not ordered, yet found in booths, are invoiced at “***Standard***” pricing.
- All prices are in U.S. dollars (\$).
- All rental items are subject to applicable taxes.
- All rental items remain the property of Vista Convention Services.



P: 609-485-2421
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E: info@vistacs.com
CS.COM

Retain one copy for your files. Attach the original to the PAYMENT AND CREDIT CARD AUTHORIZATION form.



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**DISCOUNT
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STANDARD BOOTH FURNISHINGS & ACCESSORIES ORDER FORM

QTY. DISCOUNT RATES STANDARD RATES AMT.

SEATING

Upholstered Arm Chair (black only)... \$58.70 \$74.00
Side Chair (black only).....47.40 58.70
Padded Stool (black only).....62.80 77.80

ACCESSORIES

Cocktail Table (rectangle).....58.50 74.00
Round Pedestal Table (30"h x 30"rd).....92.40 115.50
Round Pedestal Table (42"h x 30"rd).....110.80 138.45
Wastebasket.....18.20 22.20
Easel.....36.65 44.35
Chrome Sign Frame (22" x 28").....73.90 92.25
Bag Holder.....92.25 115.35
8' Stanchion.....27.10 33.85
Crossbar.....27.10 33.85
Garment Rack.....80.00 100.00
Literature Rack.....92.25 115.35
3' Black Stanchion/Pull out Tape.....64.20 82.40
(7 1/2 ft. lengths)
8' Special Background.....15.00ft. 20.00ft.
Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green
3' Special Siderails.....10.00ft. 15.00ft.
Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green

DRAPED RISERS

White Vinyl
4' One Step.....41.70 52.15
6' One Step.....50.90 62.75

QTY. DISCOUNT RATES STANDARD RATES AMT.

DRAPED DISPLAY TABLES - 30" HIGH

Price includes white vinyl top & 3 sides
Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green
****IF NO COLOR IS SELECTED, SHOW COLORS WILL PREVAIL****

2' x 4' x 30".....\$94.50 \$117.80
2' x 6' x 30".....112.10 139.95
2' x 8' x 30".....131.45 164.00
4th Side Drape.....30.00 40.00

DRAPED DISPLAY TABLES - 42" COUNTER HIGH

Price includes white vinyl top & 3 sides
Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green
****IF NO COLOR IS SELECTED, SHOW COLORS WILL PREVAIL****

2' x 4' x 42".....124.95 150.95
2' x 6' x 42".....140.95 171.65
2' x 8' x 42".....154.40 193.20
4th Side Drape.....30.00 40.00

UNDRAPED DISPLAY TABLES - 30" HIGH

2' x 4' x 30".....43.05 53.90
2' x 6' x 30".....50.85 63.05
2' x 8' x 30".....59.05 73.90

UNDRAPED DISPLAY TABLES - 42" HIGH

2' x 4' x 42".....56.00 68.35
2' x 6' x 42".....62.45 77.60
2' x 8' x 42".....72.90 90.50

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. **CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

ALL CHARGES SUBJECT TO NJ SALES TAX (6.625%)
FULL PAYMENT MUST ACCOMPANY ORDER
ATTACH TO PAYMENT & CREDIT CARD AUTHORIZATION FORM

Company Name _____ Booth # _____
Street Address _____ Phone # _____
City _____ State _____ Zip _____ Fax# _____
Ordered by (Print or Type) _____ E-Mail _____
Signature _____ Title _____

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CARPET / CARPET PADDING ORDER FORM

STANDARD CARPET

Price includes installation & taping front edge. **NO** guarantee of color match when ordering multiple carpets.

Qty.		Discount Rate	Standard Rate	Total
_____	9'x 10'	134.45	166.40	_____
_____	9'x 20'	268.90	332.80	_____
_____	9'x 30'	403.35	499.20	_____
_____	9'x 40'	537.80	665.60	_____
_____	9'x 50'	672.25	832.00	_____

Circle color: Blue * Burgundy * Gray * Teal * Red * Purple * Black * Hunter Green * Blue Jay * Pepper * Sand

****IF NO COLOR IS SELECTED, SHOW COLORS WILL PREVAIL****

CANCELLATION POLICY: Items cancelled before the Deadline Date will be refunded 50%. **NO REFUNDS AFTER DEADLINE DATE**

CUSTOM
CARPET

Price includes installation to fit booth space, protective covering, and edges taped.

INDICATE OVERALL DIMENSIONS:

_____ ft.x _____ ft. (100 sq. ft. minimum).....\$2.90 sq.ft. \$4.45 sq. ft. _____

Circle color: Blue * Burgundy * Gray * Teal * Red * Purple * Black * Hunter Green * Blue Jay * Pepper * Sand

****SEE CANCELLATION POLICY UNDER "PLUSH CARPET"*****

CARPET
PADDING

INDICATE OVERALL DIMENSION:

_____ ft.x _____ ft. (100 sq. ft. minimum).....\$1.35 sq. ft. \$1.65 sq. ft. _____

CANCELLATION POLICY: Items cancelled before the Deadline Date will be refunded 50%. **NO REFUNDS AFTER DEADLINE DATE**

PLUSH CARPET - 28 OZ.

PLUSH CARPET INCLUDES LABOR TO INSTALL AND REMOVE PROTECTIVE COVERING

Orders MUST be received by the Deadline Date above to guarantee delivery. Orders received after the deadline date will be charged at the Standard Rate.

Carpet Size _____ x _____ = _____ (calculate to the next full foot, 100 sq. ft. minimum)

QTY

_____ Square feet (100 sq.ft. minimum).....\$4.25 sq. ft. \$5.35 sq. ft. _____

Circle Color: Charcoal Gray * French Beige * White * Red * Colony Blue * Cream * Navy * Emerald Green * Black

CANCELLATION POLICY: Plush & Custom carpet cancelled after orders have been received will be charged at 100% of original price

ALL CHARGES SUBJECT TO NJ SALES TAX (6.625%)
FULL PAYMENT MUST ACCOMPANY ORDER
ATTACH TO PAYMENT & CREDIT CARD AUTHORIZATION FORM

Company Name _____ Booth # _____
Street Address _____ Phone # _____
City _____ State _____ Zip _____ Fax# _____
Ordered by (Print or Type) _____ E-Mail _____
Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE

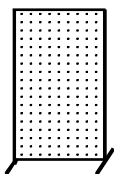


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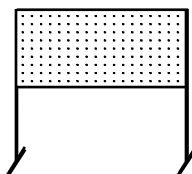
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PERFBOARD & GRID WALLS ORDER FORM

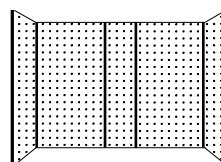
PERFBOARD



STYLE A



STYLE B



STYLE C
Complete Coverage
10' Wide booth space
2' Side Wings
Requires 2 - 4' x 8', 3 - 2' x 8'

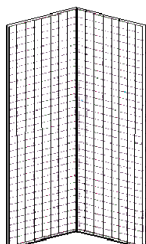
Perfboard holes are 1/8" Diameter. Exhibitors must furnish their own hooks.

INDICATE STYLE REQUIRED: ☐ A - Vertical ☐ B - Horizontal ☐ C - Complete Booth Coverage - Number of panels required depends on booth size.

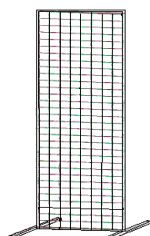
Rental price includes delivery to booth space, installation only where specified, and removal at close of show.

QUANTITY OF FRAMED PANELS REQUIRED:	DISCOUNT RATE	STANDARD RATE	AMOUNT
_____ 4' x 8' Panel (white).....	\$141.80	\$175.30	_____
_____ 2' x 8' Panel (white).....	99.35	126.80	_____
Perfboard Shelving - 8" Wide			
_____ 4' Long (hardware supplied).....	29.90	37.25	_____

GRID WALLS



STYLE A: 2' x 8'



STYLE B: 2' x 6'

STYLE A:
ORDER 2'x8' GRIDS IF YOU ARE PLANNING TO STRING THE GRIDS TOGETHER.
MINIMUM ORDER 2 GRIDS

STYLE B:
ORDER 2'x6' GRID WITH FEET FOR A SINGLE FREE STANDING GRID.

PLEASE SUPPLY DIAGRAM OF LOCATION IN BOOTH FOR SET-UP

NOTE: NO GRID CAN BE HUNG OFF THE BOOTH EQUIPMENT DRAPE.

HOOKS TO BE SUPPLIED BY EXHIBITOR

QTY		DISCOUNT RATE	STANDARD RATE	AMOUNT
_____ Style A	2' x 8' Grid (Minimum order (2) Grids).....	\$57.30	\$71.10	_____
_____ Style B	2' x 6' Grid (w/feet).....	67.35	85.85	_____

CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

SUBJECT TO NJ SALES TAX (6.625%)
FULL PAYMENT MUST ACCOMPANY ORDER
ATTACH TO PAYMENT & CREDIT CARD AUTHORIZATION FORM

Company Name _____ Booth # _____
Street Address _____ Phone # _____
City _____ State _____ Zip _____ Fax # _____
Ordered by (Print or Type) _____ E-Mail _____
Signature _____ Title _____

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VCS MODULAR RENTAL UNITS

☐ VCS Table-Top Unit contains:

- lighted header
- 1 - 8' draped table
- DRAPES COLOR: BLUE BLACK BURGUNDY PURPLE
GRAY RED TEAL WHITE HUNTER GREEN

* Check One

☐ White Panel
☐ Blue
☐ Gray

Price: \$575.00



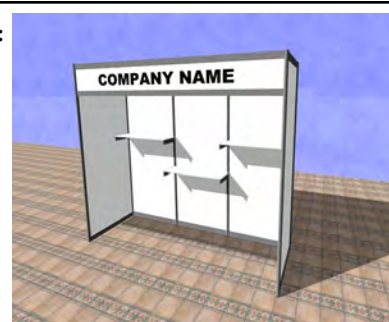
☐ VCS A-10 Unit contains:

- (3) Shelves
- (6) Brackets

* Check One

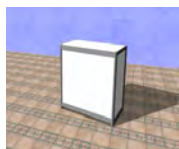
☐ White Panel
☐ Blue
☐ Gray

Price: \$1600.00



COUNTERS:

	Qty.	Price	Total
40"L x 42" H x 22"W	_____	\$275.00	_____
80"L x 42" H x 22"W	_____	\$350.00	_____



Counter Colors: (*check one)

☐ White ☐ Blue ☐ Gray

OPTIONAL RENTAL ACCESSORIES:

Side Rail (each)	_____	\$85.00	_____
Extra Shelves	_____		_____
(1) shelf & (2) brackets	_____	\$45.00	_____

ALL UNITS INCLUDE:

*STANDARD HEADER COPY

*LIGHTS (Does NOT include outlet)

**Custom Graphics & Custom Units are available!
Please call Vista Convention Services for pricing.**

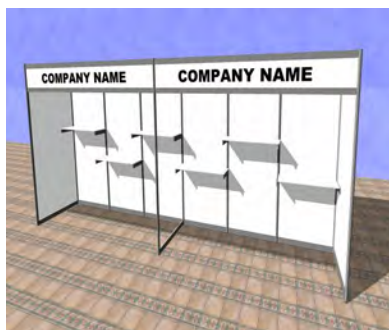
☐ VCS B-20 Unit contains:

- (6) Shelves
- (12) Brackets

* Check One

☐ White Panel
☐ Blue
☐ Gray

Price: \$2800.00



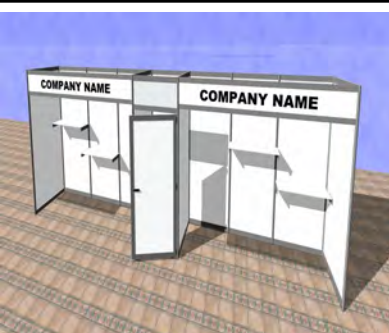
☐ VCS C-20 Unit contains:

- Locking Storage Unit
- (4) Shelves
- (8) Brackets

* Check One

☐ White Panel
☐ Blue
☐ Gray

Price: \$3400.00



HEADER COPY:

CANCELLATION POLICY: ALL Units cancelled after orders have been received will be charged at 100% of original price.

SUBJECT TO NJ SALES TAX (6.625%)
FULL PAYMENT MUST ACCOMPANY ORDER
ATTACH TO PAYMENT & CREDIT CARD AUTHORIZATION FORM

Company Name _____ Booth # _____

Street Address _____ Phone # _____

City _____ State _____ Zip _____ Fax# _____

Ordered by (Print or Type) _____ E-Mail _____

Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE



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PERSONAL PROTECTIVE EQUIPMENT ORDER FORM

All orders subject to availability at the time the order is placed. To qualify for advanced pricing, orders must be placed by deadline date; **NO EXCEPTIONS**. If order is placed after deadline date, it is subject to on-site availability and limited inventory. On site orders may also be subject to additional charges for special delivery to venue.

Individual PPE Booth Safety Items

Qty	Item Description	Advance Prices	Standard Price	Amount
_____	25 ct. Pack of 3 Ply Face Masks	\$15.00	\$20.00	\$_____
_____	100 ct. Packs of Sanitizing Wipes	\$15.00	\$20.00	\$_____
_____	20 ct. Pack of Sanitizing Wipes	\$8.00	\$12.00	\$_____
_____	20" Square Social Distancing Floor Stickers	\$75.00	*advance order only*	\$_____
Subtotal				\$_____
6.625% NJ Sales Tax				\$_____
Grand Total				\$_____



20" floor stickers

*Actual inventory types may vary

Company Name _____										Booth _____																								
Street Address _____															Phone # _____																			
City _____										State _____					Zip _____					Fax# _____														
Ordered by (Print or Type) _____															E-Mail _____																			
CREDIT CARD: <input type="checkbox"/> M/C <input type="checkbox"/> VISA <input type="checkbox"/> AMEX															ACCOUNT _____										EXPIRATION DATE: _____									
CARDHOLDERS SIGNATURE: _____															CARDHOLDERS NAME: _____																			



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HAND SANITIZATION RENTAL OPTIONS ORDER FORM

All orders subject to availability at the time the order is placed. To qualify for advanced pricing, orders must be placed by deadline date; **NO EXCEPTIONS**. If order is placed after deadline date, it is subject to on-site availability and limited inventory. On site orders may also be subject to additional charges for special delivery to venue.

Qty	Item Description	Advance Prices	Standard Prices	Amount
_____	Hand Sanitizing Single Station	\$275.00	*advance order only*	\$ _____
_____	Table Top Hand Sanitizing Station	\$245.00	*advance order only*	\$ _____
_____	Hand Sanitizer Station Refill	\$60.00/ Reservoir	\$75.00/ Reservoir	\$ _____
_____	Individual 2oz. bottle of Hand Sanitizer	\$5.00	\$6.50	\$ _____
_____	Add logo to Hand Sanitizing Station	\$35.00/ Logo	*advance order only*	\$ _____



Subtotal	\$ _____
6.625% NJ Sales Tax	\$ _____
Grand Total	\$ _____



*Actual inventory types may vary

Company Name _____										Booth _____									
Street Address _____										Phone # _____									
City _____					State _____					Zip _____					Fax# _____				
Ordered by (Print or Type) _____										E-Mail _____									
CREDIT CARD:		ACCOUNT														EXPIRATION DATE:			
<input type="checkbox"/> M/C <input type="checkbox"/> VISA <input type="checkbox"/> AMEX																			
CARDHOLDERS SIGNATURE: _____										CARDHOLDERS NAME: _____									



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Company Name _____										Booth _____														
Street Address _____															Phone # _____									
City _____										State _____					Zip _____					Fax# _____				
Ordered by (Print or Type) _____															E-Mail _____									

CREDIT CARD:		ACCOUNT																		EXPIRATION DATE:	
<input type="checkbox"/> M/C <input type="checkbox"/> VISA <input type="checkbox"/> AMEX																					
CARDHOLDERS SIGNATURE:										CARDHOLDERS NAME:											



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BOOTH SANITIZATION ORDER FORM

DAILY SANITIZATION RATES

Please indicate your requirements:

Daily - Sanitization with Quaternary Ammonium\$1.00 per sq. ft.

Twice Daily - Sanitization with Quaternary Ammonium\$1.25 per sq. ft.

Please calculate your total below:

Size of booth: _____ x _____ = _____ sq. ft. x rate: _____ x No. Of Days: _____ = \$ _____

(Minimum charge: 100 Sq. Ft. Per Day)

Price is based on total square footage of your booth space.

NOTE: All rental items are delivered clean and disinfected to your booth space. However, during set-up and throughout the event, your space may become contaminated. We suggest all exhibitors partake in the daily disinfecting of their spaces.

HOURLY SANITIZATION RATES

Vista Convention Services will assign (1) man every hour (maximum of 8 hours per day) during show hours to your booth for disinfecting and sanitizing all areas. This service is being provided to all exhibitors at a **\$1.75 per square foot per day after a minimum charge of 100 square feet.**

Please calculate your total below:

Size of booth: _____ x _____ = _____ sq. ft. x rate: **\$1.75** x Number Of Days: _____ = \$ _____

(Minimum charge: 100 Sq. Ft. Per Day - \$175.00)

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.
CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

**FULL PAYMENT MUST ACCOMPANY ORDER
SUBJECT TO 6.625% NJ SALES TAX**

Company Name _____ Booth # _____

Street Address _____ Phone # _____

City _____ State _____ Zip _____ Fax# _____

Ordered by (Print or Type) _____ E-Mail _____

Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE



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GRAPHIC GUIDELINES

GUIDELINES FOR SUBMITTING GRAPHICS

Vista Convention Services-Design/Graphics Department

Vista Convention Services
6575 Delilah Road
Egg Harbor Township, NJ 08234
E-mail: info@vistacs.com

We can accept graphic files created with the following programs:

Adobe Acrobat Professional 8.0

Adobe Illustrator CS5

Photoshop CS5

Adobe InDesign CS5

We prefer to work with Adobe Acrobat high resolution PDF files. However we will also accept: Whenever possible

artwork saved as vector files, which can be resized without losing resolution.

ALL vector files MUST have fonts converted to outlines or curves, and/or include all the fonts which you have used to create your files (True or Open Type Font only).

Any bitmapped or raster files, such as .tif, .bmp, .jpeg, must be of sufficient resolution to print properly at the intended dimensions, resolution should be 300dpis on a half size graphic or actual size graphic at 90-120 dpis. If uncertain as to requirements please consult us before sending files

(*No bleeds needed on printable files)

"Files which have been created for web publication, or logos which are scanned from letterheads are NOT accepted for large format digital printing."

We are not responsible for spelling mistakes on text or low resolution images sent by clients. A fee applies for replacing the sign.

Color Matching

Please provide a method for us to accurately reproduce the colors you require for your graphics. Colors specified using the Pantone ® color matching system is the preferred method.

Sending Files

Files which are not overly large can be sent by e-mail. If you have a FTP site we could download the file if you send the information we need. Otherwise we would prefer files sent on a CD. If you have any questions, please contact us before sending your files



**DISCOUNT
DEADLINE DATE:
SEPTEMBER 20, 2021**

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INTENT TO USE NON-OFFICIAL CONTRACTORS

A NON-OFFICIAL CONTRACTOR IS: Any individual who is not a full-time permanent employee of an exhibiting firm, who is providing a service to an exhibitor on-site at the convention facility and does not represent one or more of the official contractors.

1. Exhibitors who choose to use a Non-Official Contractor must complete and sign this form. It must be received at Vista Convention Services no later than the **Deadline Date** shown above. No extensions or exceptions will be granted after the published deadline.
2. The Non-Official Contractor must provide Vista Convention Services with an original "Certificate of Insurance". This certificate must be received no later than the **Deadline Date** shown above. No extensions or exceptions will be granted after the published deadline.
3. Failure to provide Vista Convention Services with the above items 1 and 2 will result in said firms being required to hire installation and dismantling labor from Vista Convention Services. Non-Official Contractors will be able to provide supervision only.
4. All representatives of the Non-Official Contractors must obtain an "EXHIBIT CREW" badge at Vista Convention Services Labor Desk.

NOTIFICATION DEADLINE DATE: See Above.

Exhibiting Firm: _____ Booth #: _____

Authorized Name & Title: _____

Authorized Signature: _____

Full Name of Non-Official Contractor: _____

Complete Address: _____

City, State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Email: _____

Non-Official Contractor "Show Site" Representative: _____

Type of Service to Be Performed: _____

Retain one copy for your files.

EXHIBITOR RIGHTS

TEAMSTERS UNION

Teamsters handle freight in the exhibit hall. They unload all trucks or vehicles. In addition, they deliver freight to exhibitors' booth(s) after it has been unloaded and handle the reverse movement of this freight at the conclusion of the show. They also deliver furniture and floor covering. Teamsters also install rental carpet and handle all empty containers. **Any exhibitor may move material that is hand-carriable by one person in one trip, without the use of dollies, hand trucks or other mechanical equipment. When exhibitors choose to hand-carry in accordance with the foregoing, they must unload their vehicles (POV's) in an area designated by the show contractor.**

CARPENTERS UNION

Carpenters handle the set-up and dismantling of displays and exhibit booths and hang all exhibitor ceiling signs. This includes all display work. Carpenters also un-skid, re-skid, uncrate and re-crate machinery. Carpenters also install all exhibitor owned floor covering, including carpeting, wood flooring and rubber mats. The only exception being where the exhibit flooring is actually manufactured by the exhibitor and is being installed by full time company employees.

DECORATORS UNION

Decorators handle installation of all drape, table skirting, floor marking and other items of a decorative nature. Decorators also hang signs from drape.

ELECTRICAL UNION

Electricians handle all electrical work, which includes supplying power lines to your booth(s), connecting equipment to the proper outlets and installing any signs or headers that are lighted.

Full-time Exhibitor personnel have the right to perform the following work:

Unload their own vehicle in an area specified by the show contractor for the unloading of privately owned vehicles provided:

- They utilize the space designated by the ACCC for said purpose.
- They provide their own dollies or hand trucks.
- They utilize no motorized lift equipment.
- The vehicle is no larger than a van.

Hand carry exhibit materials through public doorways, provided:

- They do not utilize material handling equipment other than personal luggage carriers.

Set up their own display in Exhibit Booths that are no larger than 400 net square feet:

- The installation can be accomplished by full time company employees.
- Set up and handle their own product; including but not limited to the installation, interconnection, calibration, and operation of equipment.

The following work shall be performed by Union Labor:

- In-Line booths larger than a 10'x 40'
- Island booths larger than a 20'x 20'
- Installation of Display
- Laying Exhibitor owned carpet
- Crating & uncrating of show materials



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**DISCOUNT
 DEADLINE DATE:
 SEPTEMBER 20, 2021**

LABOR ORDER FORM

CARPENTER LABOR FOR INSTALLATION & DISMANTLING OF EXHIBITS

Carpenter Rates:

Straight Time:	
Advance Rate	Standard Rate
\$76.25/hr.	\$95.30/hr.
one hour minimum per worker thereafter 1/2 hr. increments ST: 8:00 AM to 4:30 PM Monday through Friday	

OverTime:	
Advance Rate	Standard Rate
\$114.00/hr.	\$142.50/hr.
one hour minimum per worker thereafter 1/2 hr. increments OT: Before 8:00 AM and after 4:30 PM Monday through Friday and all hours on Saturday and Sunday	

ALL LABOR ORDERS RECEIVED AFTER THE DEADLINE DATE OR PLACED AT SHOWSITE WILL BE CHARGED AT THE STANDARD RATE.

NOTE: 8:00 AM is the only guaranteed starting time. All the other orders will be filled as labor is available. All labor must be signed in/out at the Service Desk. Exhibitors not checked in by their requested starting times are subject to a 1 hour minimum charge per man ordered, unless we received written cancellation 24 hours prior to starting time.

PLEASE INDICATE SERVICE REQUIRED:

☐ **PLAN A - EXHIBITOR'S SUPERVISION** All work performed must be under the supervision of the Exhibitor.

	# MEN	DATE	TIME	APPROX. HOURS
SET-UP				
DISMANTLE				

☐ **PLAN B - VISTA SUPERVISION** Hourly rate plus 35% Supervision Charge / Minimum \$40.00 / \$46.00

Name of Carrier _____ # Crates _____ Cartons _____ Skids _____

Shipped to: ☐ Warehouse ☐ Showsite ☐ Display Includes Carpet ☐ Vista's Rental Carpet

Please include Set-up Plans with Order

After Dismantle Return Display To: _____

VIA _____

Vista shall not be responsible for damage, loss, or theft of display installed and/or dismantled under our Supervision. Vista shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booths for reloading after the show.

Company Name _____ Booth _____
 Street Address _____ Phone # _____
 City _____ State _____ Zip _____ Fax# _____
 Ordered by (Print or Type) _____ E-Mail _____
 Signature _____ Title _____

PAYMENT POLICY: CREDIT CARD INFORMATION MUST BE ON FILE FOR SET-UP & DISMANTLE LABOR ORDERS

Credit Card Information

☐ M/C ☐ VISA ☐ AMEX / ACCOUNT # _____
 EXPIRATION DATE: _____
 CUSTOMER CODE #: _____

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CARDHOLDER'S SIGNATURE: _____ CARDHOLDER'S NAME: _____

MAIL OR FAX TO VISTA BEFORE DEADLINE DATE / SUBJECT TO NJ SALES TAX (6.625%)



LIMITS OF LIABILITY & RESPONSIBILITY FOR LABOR

1. ***Vista Convention Services*** and its subcontractors shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.
2. ***Vista Convention Services*** and its subcontractors shall not be responsible for loss, injury or damage caused by laborers or equipment furnished by ***Vista Convention Services*** or its subcontractors, except when such laborers are working or operating equipment under the direct supervision of a supervisor designated by ***Vista Convention Services*** or its subcontractor.
3. ***Vista Convention Services*** and its subcontractors shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss, injury or damage to an exhibitor's materials or exhibitor personnel, which may make it impossible or impractical to exhibit exhibitor's materials.
4. Claims for loss, injury or damage which are not submitted to ***Vista Convention Services*** within thirty (30) days of the close of the show on which the loss, injury or damage occurred shall be considered waived. No suit or action shall be brought against ***Vista Convention Services*** or its subcontractors more than one year after the accrual of the cause of action.
5. ***Vista Convention Services*** will not be responsible for improper packing of exhibitor material and products or incorrect labeling if working under the supervision of the exhibitor.
6. ***Vista Convention Services*** will not be responsible for improperly packed or concealed damages to exhibits.
7. The placing of an order for the services of laborers and the use of equipment by an exhibitor or any agent of the exhibitor shall be construed as an acceptance by such exhibitor or agent of terms and conditions set forth in Sections 1 through 6 above.
8. If granted permission for early move-in (off-target move-in) by show management and ***Vista Convention Services***, the exhibitor is required to use ***Vista Convention Services*** labor for booth installation.



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**DEADLINE DATE:
 SEPTEMBER 20, 2021**

HANGING OF CEILING SIGNS ORDER FORM

VISTA Convention Services reserves the right to assemble, install, and dismantle "Hanging Signs", non-electrical with approved devices and type of cable to safely hang sign.

- * All signs must be approved by Show Management and Vista Convention Services, prior to hanging.
- * **All sign orders must be received in Advance of Deadline Date. All orders received after the Deadline Date will be charged an additional 25%. Orders received at the Service Desk are subject to availability and a 50% surcharge.**
- * Complete plans must be provided and forwarded to VISTA Convention Services together with the completed Sign Hanging Order Form.

RATES FOR HANGING NON-ELECTRICAL SIGNS:

If sign requires assembly, dismantle, installation of supporting devices or hoisting cable, work will be done on a Time and Material basis. Any materials used for the hanging of signs, will be invoiced accordingly.

There will be a minimum charge of 1 hr. per crew on Installation and 1 hr. minimum charge per crew on Dismantle.

HIGH LIFT AND CARPENTERS - Two (2) Man Crew Required

Straight Time \$410.00 per hr. - 2 man crew & lift.

8:00 AM - 4:30 PM Monday through Friday

Overtime

Before 8:00 AM and after 4:30 PM \$615.00 per hr. - 2 man crew & lift.

Monday thru Friday, and all hours on Saturday and Sunday

Double Time

All Holidays \$820.00 per hr. - 2 man crew & lift.

THE FOLLOWING INFORMATION MUST BE COMPLETED FOR THE ACCURATE HANGING OF SIGN:

DATE REQUIRED _____

TYPE OF SIGN: ☐ Wood ☐ Metal ☐ Cloth Banner ☐ Other _____

SIZE OF SIGN: _____ Height _____ Length _____ Width _____ Weight _____

SHAPE OF SIGN: ☐ Square ☐ Rectangle ☐ Circle ☐ Triangle ☐ Other _____

NUMBER OF FEET FROM FLOOR TO TOP OF SIGN _____

NUMBER OF FEET IN FROM FRONT OF BOOTH _____

NUMBER OF FEET IN FROM LEFT EDGE OF SIGN _____

Company Name _____ Booth _____

Street Address _____ Phone # _____

City _____ State _____ Zip _____ Fax# _____

Ordered by (Print or Type) _____ E-Mail _____

Signature _____ Title _____

PAYMENT POLICY: CREDIT CARD INFORMATION MUST BE ON FILE FOR SET-UP & DISMANTLE LABOR ORDERS

Credit Card Information

☐ M/C ☐ VISA ☐ AMEX / ACCOUNT # _____

EXPIRATION DATE: _____

CUSTOMER CODE #: _____

CARDHOLDERS SIGNATURE: _____

CARDHOLDERS NAME: _____

MAIL OR FAX TO VISTA BEFORE DEADLINE DATE / SUBJECT TO NJ SALES TAX (6.625%)



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CS.COM

RIGGING LABOR ORDER FORM

Exhibitors must verify any rigging labor and material handling equipment orders on the show floor. All workmen and material handling equipment must be signed in and out at the Service Desk. Cancellation of any advance order for rigging labor or material handling equipment must be at least 24 hours in advance.

MAIL OR FAX TO VISTA BEFORE DEADLINE DATE / SUBJECT TO NJ SALES TAX (6.625%)



LIMITS OF LIABILITY FOR MATERIAL HANDLING

Vista Convention Services shall not be responsible for damage to uncrated materials, material improperly packed, or concealed damage.

Vista Convention Services shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.

Vista Convention Services shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the show. Bill of lading covering outgoing shipments, which are furnished by *Vista Convention Services* to exhibitor, will be checked at time of actual pick up from booth and corrections made where discrepancies occur.

Vista Convention Services shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lock-outs or work stoppages of any kind or to any causes beyond its control.

Vista Convention Services' liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event, *Vista Convention Services'* maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment; whichever is less.

Vista Convention Services shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.

The consignment or delivery of a shipment to *Vista Convention Services* by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.

Rates are based on incoming weight only. All weights are rounded off to the next 100 weight. Each shipment received is considered separately. Freight handling charges are the responsibility of the exhibitor.

Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, and all other hazards from the time shipment is made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost.

Empty container labels will be available at the Service Desk. Affixing the labels is the sole responsibility of the exhibitor or his representative. *Vista* assumes no responsibility for removal of containers with old Empty labels, mislabeled, or valuables stored inside containers while containers are in storage.

Outbound shipping labels and bills of lading will be available at the Service Desk. Exhibitor or his/her representative must pack and label their exhibit material and turn in bill of lading for each shipment at the Service Desk before leaving the show. *Vista* will route all shipments unless a designated carrier has been assigned. If the designated carrier fails to pick up by the removal date of the show, *Vista* reserves the right to route exhibit material by an alternate carrier. As a result of re-routing or handling no liability will be assumed by *Vista*.



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**WAREHOUSE
DEADLINE DATE:
SEPTEMBER 24, 2021**

MATERIAL HANDLING SERVICE & RATES

Rates include all labor and equipment required to unload shipment, store up to 30 days in advance at the warehouse address, deliver to booth, handle empty containers to and from storage and remove shipment from booth for reloading onto outbound carriers. ***PLEASE NOTE: 200 lb. minimum for this service.***

Per CWT (100 lbs.)

Minimum charge (200 lbs.)

Warehouse Rate **\$71.00**

Show Site Rate **\$88.00**

CRATED AND/OR SKIDDED FLOOR LOAD SHIPMENTS

These round trip rates apply to crated and/or floor load shipments that can be unloaded at the dock without additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading or stacked shipments) required.

Per CWT (100 lbs.)

Minimum charge (200 lbs.)

Warehouse Rate **\$73.00**

Show Site Rate **\$91.00**

UNCRATED, UNSKIDDED, WRAPPED SHIPMENTS AND CRATED SHIPMENTS REQUIRING SPECIAL HANDLING

These round trip rates apply to uncrated, un-skidded or wrapped shipments. These rates also apply to shipments that are loaded and charged by cubic space and/or packed in such a manner to require additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading or stacked shipments). Fed-EX and UPS are included in this category due to their delivery procedures and documentation.

Per CWT (100 lbs.)

A 35% surcharge for each occurrence, will apply in addition to the above rates

DELIVERIES TO WAREHOUSE AFTER DEADLINE DATE

Shipments received at the warehouse after 3:30 p.m. or after the deadline date of **Friday, September 24, 2021** will be charged in addition to the above rates.

***FIRST PACKAGE**

\$40.00

SMALL PACKAGE SHIPMENTS

Cartons and envelopes received at show site without documentation will be delivered without guarantee of piece count or conditions at this rate. Maximum weight per shipment is 50 lbs.

****Each additional package \$24.00**

***MATERIAL HANDLING SERVICE & RATES ARE SUBJECT TO NJ SALES TAX (6.625%)**



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**WAREHOUSE
 DEADLINE DATE:
 SEPTEMBER 24, 2021**

SHIPPING & MATERIAL HANDLING RECAP

For complete information and descriptions on shipping and material handling, refer to the MATERIAL HANDLING order form in this Exhibitor Service Manual.

COMPUTATION OF ORDER: When recording weight, round up to the next 100 pounds.	
A. CRATED AND/OR SKIDDED FLOOR LOAD SHIPMENTS Warehouse We will ship _____ lbs. @ \$71.00 per 100 lbs. (200 lb. minimum/\$142.00) Showsite We will ship _____ lbs. @ \$73.00 per 100 lbs. (200 lb. minimum/\$146.00)	\$ _____ \$ _____
B. UNCRATED, UNSKIDDED OR WRAPPED SHIPMENTS & CRATED SHIPMENTS REQUIRING SPECIAL HANDLING Warehouse We will ship _____ lbs. @ \$88.00 per 100 lbs. (200 lb. minimum/\$176.00) Showsite We will ship _____ lbs. @ \$91.00 per 100 lbs. (200 lb. minimum/\$182.00) **THESE RATES APPLY TO ALL FEDEX & UPS SHIPMENTS**	\$ _____ \$ _____
Delivery After Deadline Date: Shipments received at the warehouse after 3:30pm or after Friday, September 24, 2021 and any shipment received at showsite after show opening will be charged 35% in addition to the above rates.	
6.625% Sales Tax Payment Enclosed	\$ _____ \$ _____

We understand that your calculation is only an estimate. Invoicing will be completed from the actual weight as listed on the inbound bills of lading.

Company Name:	Booth #:
---------------	----------

Adjustments will be made accordingly. **Adjustments must be paid at show site.** If you have any questions about material handling, please contact Vista Convention Services.

MAIL OR FAX TO VISTA CONVENTION SERVICES



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**DEADLINE DATE:
 SEPTEMBER 20, 2021**

PRIORITY EMPTY CONTAINER RETURN

PLEASE NOTE THAT THIS SERVICE CANNOT BE ORDERED AFTER THE EMPTIES HAVE BEEN TAKEN TO STORAGE

This service provides for the priority return of your empties to your booth after the close of the show and once ALL aisle carpet is rolled up. If you would like this service, please fill out the information below and return to Vista Convention Services.

Priority Empty Container Return.....**\$100.00 per container**

Estimated Number of Pieces.....

*****PLEASE NOTE: Special empty container labels are required for this service. Labels will be available at Vista's Service Desk.***

Company Name _____ Booth _____
 Street Address _____ Phone # _____
 City _____ State _____ Zip _____ Fax# _____
 Ordered by (Print or Type) _____ E-Mail _____
 Signature _____ Title _____

PAYMENT POLICY: CREDIT CARD INFORMATION MUST BE ON FILE FOR THIS SERVICE

Credit Card Information

☐ M/C ☐ VISA ☐ AMEX / ACCOUNT #

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EXPIRATION DATE: _____

CUSTOMER CODE #: _____

CARDHOLDERS SIGNATURE: _____ CARDHOLDERS NAME: _____

MAIL OR FAX TO VISTA BEFORE DEADLINE DATE / SUBJECT TO NJ SALES TAX (6.625%)



MATERIAL HANDLING SPECIAL SERVICES

EMPTY STORAGE

Those exhibitors who elect to **hand-carry in one trip** items into the exhibit hall without the assistance of Vista Convention Services may acquire on-site storage for empty containers based on the following rates: \$20 per carton and \$30 per fiber case. This service includes removing empties from your booth, storing them during the show and returning them to your booth after show closing. Please refer to the union regulations included in this manual.

MOBILE UNIT SPOTTING

Exhibitors authorized by show management to bring a motorized vehicle into the exhibit hall will be required to hire Vista Convention Services supervision services at the rate of \$275.00 round-trip per mobile unit. A representative from Vista Convention Services will escort each vehicle into and out of the exhibit facility to provide safe access and minimize liabilities.

SHIPMENTS RETURNED TO WAREHOUSE

At the close of show, for re-forwarding or storage, there will be an additional charge of \$18.00 per cwt. on straight time; \$22.00 per cwt. on overtime, with a 1,000 lb. minimum. Warehouse storage space is limited. Please call our Customer Service Department at (609) 485-2421 to confirm availability prior to show.

SPECIAL RATES AND SERVICES

Steel banding: **\$1.05** per linear foot, plus one-half hour minimum labor
Shrink Wrap Skid: **\$60.00** per skid, labor included
Clear Tape: **\$10.00** roll
Double Face Tape: **\$30.00** roll

UPS & FEDEX SHIPMENTS

A fee of \$75.00 will apply for all UPS & FedEx shipments going back to Vista Convention Services Warehouse.

ALL CHARGES SUBJECT TO NJ SALES TAX (6.625%)



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MONTHLY LONG-TERM STORAGE

MONTHLY LONGTERM STORAGE

Vista Convention Services can provide monthly long term storage at the following rates - \$0.15 per cubic ft. per month.

- **\$50.00 minimum per month**
- **\$15.00 per cwt. handling charge one way**
- **PLEASE CONTACT VISTA'S CUSTOMER SERVICE DEPARTMENT @ 609-485-2421 IF YOU ARE INTERESTED IN LONG TERM STORAGE**

We hereby authorize Vista Convention Services, Inc. to handle our shipment(s) in accordance with the information above and on the reverse side of this form, and have read this order and agree to the terms and provisions hereof including those on the reverse side and acknowledge receipt of a copy. We agree that Vista will provide its services as our agent, and not as bailee or shipper, and if any employee of Vista shall sign a delivery receipt, bill-of-lading, or other documents, we agree that they will do so as our agent, and we accept the responsibility therefor.

We agree, in the event of a dispute with Vista relative to any loss or damage to any of our materials or equipment that we will not withhold payment of any amount due to them for drayage or any other services provided by Vista as an offset against the amount of the alleged loss or damage. We further agree that any claim we may have against Vista shall be pursued independently by us as a completely separate transaction to be resolved on its own merits.

THIS AUTHORIZATION MUST BE COMPLETED BELOW AND SENT TO VISTA CONVENTION SERVICES BEFORE FREIGHT SHIPMENTS CAN BE HANDLED

Company Name _____ Booth _____
Street Address _____ Phone # _____
City _____ State _____ Zip _____ Fax# _____
Ordered by (Print or Type) _____ E-Mail _____
Signature _____ Title _____

PAYMENT POLICY: CREDIT CARD INFORMATION MUST BE ON FILE FOR THIS SERVICE

Credit Card Information

☐ M/C ☐ VISA ☐ AMEX / ACCOUNT #

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EXPIRATION DATE: _____

CUSTOMER CODE #: _____

CARDHOLDERS SIGNATURE: _____ CARDHOLDERS NAME: _____

SUBJECT TO NJ SALES TAX 6.625%



IMPORTANT FREIGHT INFORMATION

DEFINITION OF SPECIAL HANDLING:

“Shipments that are loaded in such a manner as to require additional labor to unload, sort, and deliver”.

Vista Convention Services uses the following definitions in assessing Special Handling surcharges for material handling:

- ⇒ **Ground load/unload**-vehicles that are not dock height preventing the use of loading docks, such as U-Hauls, flat bed trailers, double drops, etc. Situations where dock utilization is not possible will result in a Special Handling assessment.
- ⇒ **Side door load/unload**-shipments that cannot be accessed from the rear of the trailer.
- ⇒ **Constricted space load/unload**-trailers loaded "high and tight", shipments that are loaded in such a manner as to not be readily available (freight down one side of a trailer that must be bypassed to reach targeted freight).
- ⇒ **Designated piece load**-driver with tape measure who requires loading crew to bring multiple pieces of freight to rear of trailer to select next piece; having to unload and reload to fit, etc.
- ⇒ **Stacked shipments**-shipments loaded in such a manner as to require items to be removed to ground level for delivery to booth. Loose items stacked on top of crates and/or pallets constitute Special Handling.
- ⇒ **Mixed shipments**-multiple shipments delivered together without shipment integrity; pieces for separate shipments that are loaded mixed throughout the delivery vehicle, such as UPS, FedEx, USPS.
- ⇒ **Improper delivery receipts**-shipments that arrive without individual bills of lading, such as UPS, FedEx, USPS.



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SHIPPING 101

Exhibiting at a tradeshow can be costly. When a company purchases a booth space, it is just the beginning of the expenses that typically include shipping freight, furniture rental, and material handling. The seasoned exhibitor can tell you that material handling, often referred to as "drayage", is sometimes the most costly item on the list. In many cases, the exhibitor is paying for surcharges he does not understand. By understanding what drayage is and how service contractors establish their rates, you will be able to save money by avoiding unnecessary charges. Outlined below are some of the most commonly asked questions about drayage.

WHAT IS DRAYAGE?

Simply stated, drayage is the moving of materials from point A to point B. Whether your materials are sent in advance to the service contractor's warehouse or directly to show site, they still need to get to your booth after the carrier drops them off. Paying for drayage entitles you to have your freight taken to your booth from the loading dock, empty containers stored during the show, empty containers returned to your booth at the close of the show, and your freight carried back to the loading dock and loaded onto the carrier at the conclusion of the show. Then you arrange for a carrier to pick up your exhibit materials for transport to the next destination. There is usually a 200 pound minimum per shipment charge for drayage.

CAN MATERIALS BE HAND CARRIED TO MY BOOTH?

In most major cities, union labor has exclusive rights to the loading dock. The total weight and size of the display plus the union regulations regarding drayage for that city will determine if items can be hand carried to avoid paying for drayage. However, if you think you can hand carry your display onto the show floor, it has to be brought in through the front entrance. To avoid any surprises or confusion, please check the union regulations in this Exhibitor Service Manual. If you hand carry your items, the empty containers may be stored during the show for a fee.

HOW ARE DRAYAGE RATES DETERMINED?

Since union labor is used to move freight, Vista Convention Services must set the rate based on the labor rate in that city. Drayage rates also reflect the cost of empty storage space and the overall cost to produce the tradeshow. Drayage rates will vary depending on move-in and move-out times.

HOW CAN I SAVE MY COMPANY MONEY?

Read your Exhibitor Service Manual and pay close attention to the shipping instructions. Be aware of any surcharges that may be imposed for special handling or late shipments. Please pay close attention to deadline dates. If warehouse shipments arrive too early or miss the deadline date, that means an additional surcharge. Vista Convention Services usually allows shipments to arrive at the advance warehouse up to 30 days from the first move-in date.

SHIP IN QUANTITY. Because service contractors usually enforce a 200 pound minimum per shipment, it is best to send your freight as one big shipment. We realize this is not always possible, but if you send 40 and 50 pound packages separately, you will be charged the minimum weight on each shipment. This expense can add up, but can be avoided with a little planning and organization. If possible, make sure your product is crated. Crated shipments are the easiest to unload, therefore, they incur the least drayage charge. Loose, pad wrapped and/or uncrated freight takes longer to unload and will be charged at higher rates. It may be worth the time and money to have crates built for your display. In addition, crates will help protect your materials during shipment.

SHOULD I SHIP TO THE ADVANCE WAREHOUSE OR SHOW SITE?

When possible, ship in advance to the warehouse. Even though the drayage charges are typically 25% higher, there are benefits. You can confirm receipt of your shipment with Vista Convention Services before the show, adding to your peace of mind. In addition, freight sent to the warehouse is unloaded prior to exhibitor move-in. Therefore, your freight will be in your booth upon your arrival. You can begin setting up your exhibit as soon as you arrive, which can save you time and labor during set-up. It is worth the added expense in order to reduce problems at show site.



6575 Delilah Road
PO Box 3000
Pleasantville, NJ 08232
P: 609-485-2421
F: 609-485-2392
E: info@vistacs.com
WWW.VISTACS.COM

SHIPPING INFORMATION

WHAT YOU SHOULD KNOW:

- *As an exhibitor, you are responsible for providing your carrier with proper delivery and pickup information for your materials, both in advance and at show site.
- *Please prepay all shipping charges. Vista Convention Services cannot accept or be responsible for collect shipments. All shipments must be accompanied by a bill of lading. Shipments received without receipts, freight bills or specified unit counts (UPS, Federal Express, personal vehicles, etc.) will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Vista for such shipments. Shipments without certified weight documents will be estimated by Vista. This estimate will be binding on both parties and no adjustments will be made after the show closes.
- *Do not ship uncrated materials to the warehouse! Loose, uncrated or unskidded materials will be accepted at show site only. Uncrated shipments received at show site are charged at higher handling rates than crated, skidded or otherwise self-contained shipments.*
- *Separate mixed van shipments between crated and uncrated, and clearly identify the weights of each on the bill of lading. Otherwise, Vista Convention Services will invoice the entire load at the uncrated rate and will be unable to adjust charges later.
- *Select your carrier carefully. Shipments received on vehicles that cannot be unloaded at the dock are considered "special handling" and are charged at higher rates.
- *All shipments for the show received either in advance or at show site will be charged material handling by Vista Convention Services. Refer to the **MATERIAL HANDLING SERVICE AND RATES** form in this manual.
- *All material handling rates are roundtrip and are based on incoming weights only. Overtime charges may apply under some circumstances. Please refer to the **MATERIAL HANDLING SERVICE AND RATES** form in this manual.
- *If granted permission for early move-in (off-target move-in) by show management and Vista, the exhibitor is required to use Vista Convention Services' labor for booth installation.

MATERIAL HANDLING INCLUDES:

- *Storing your booth in our warehouse for up to 30 days in advance of the show. (*Advance shipments only*)
- *Delivering materials to your booth at show site.
- *Removing empty containers from your booth, storing them for the duration of the show, then returning them to your booth at close of show.
- *Moving packed and labeled materials from your booth to the dock area at close of show and reloading them on designated vehicles based on information provided on your show site bill of lading.

MATERIAL HANDLING DOES NOT INCLUDE:

- *Labor and/or equipment for uncrating, un-skidding, assembling, positioning, leveling, dismantling, re-crating and re-skidding machinery and/or equipment for exhibitors. Additional labor to accomplish these tasks may be ordered from the various labor order forms enclosed.
- *Scheduling any carrier for pick up or delivery of your materials, if other than the official show carrier(s).



SHIPPING INSTRUCTIONS

FREIGHT HANDLING SERVICES

Vista Convention Services is prepared to receive your shipment either in advance at our local warehouse or directly at the show site. You may ship via the carrier of your choice.

Rates are based on the incoming weight of shipments. **For rate information, see the MATERIAL HANDLING SERVICE AND RATES order form.** *Vista Convention Services must have payment before forwarding freight.*

SHIPPING TO THE ADVANCE WAREHOUSE

All advance shipments to the warehouse should be addressed/labeled as follows:

**TO: NORTHEAST REGIONAL CARWASH CONVENTION
(Exhibiting Company's Name & Booth Number)
c/o Vista Convention Services
300 Commerce Drive
Egg Harbor Township, NJ 08234**

To trace your shipment, please contact our Warehouse at (609) 485-2421.

- Shipments will be received beginning **Friday, September 3, 2021.**
- Shipments received after the deadline of **Friday, September 24, 2021** will be charged an additional 35% surcharge.
- Advance warehouse receiving hours are Monday through Friday, **8:00 a.m. to 3:30 p.m.**
Carriers checking in after **3:30 p.m.** Monday through Friday will not be guaranteed unloading.
- Warehouse shipments will not be received on weekends or holidays.

SHIPPING DIRECTLY TO SHOW SITE

All direct shipments to show site should be addressed/labeled as follows:

**TO: NORTHEAST REGIONAL CARWASH CONVENTION
(Exhibiting Company's Name & Booth Number)
Atlantic City Convention Center
c/o Vista Convention Services
Bacharach Blvd.
Atlantic City, NJ 08401**

- Show site shipments will be received beginning **Monday, October 4, 2021 at 11:00 AM.**
- Shipments arriving at show site prior to this date and time may be **REFUSED** or charged an overtime rate.



OUTBOUND SHIPPING INSTRUCTIONS

SHIPPING OUTBOUND FROM SHOW SITE

- All outbound shipments **must** be accompanied by an official show bill-of-lading.
- You may obtain show bills-of-lading after reviewing your invoice at show site.
- When shipping to separate destinations, a separate bill-of-lading is required for each destination.
- All outbound shipments should be addressed/labeled as follows:

Label each item as follows:

From: (Your Company Name)
Booth #:
Show Name: NORTHEAST REGIONAL CARWASH CONVENTION
Location: Atlantic City Convention Center
To: (Shipping Address)

- Once your shipment is packed and labeled, **return your show bill-of-lading to the Vista Service Desk.** All bills-of-lading must be turned in no later than **6:00 p.m. on Wednesday, October 6, 2021.**

DO NOT LEAVE BILLS OF LADING IN YOUR BOOTH!!

- Failure to turn in your show bill-of-lading by the designated deadline may result in additional over times charges and/or the rerouting of your materials through our house carrier, YRC.
- Be sure to confirm pickup day(s) and time(s) with your selected carrier. All outside carriers (carriers other than **YRC**) must be checked in **no later** than **6:00 p.m. on Wednesday, October 6, 2021.**

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____
(EXHIBITOR NAME) (BOOTH #)

**NORTHEAST REGIONAL CARWASH
CONVENTION
c/o VISTA CONVENTION SERVICES
300 COMMERCE DRIVE
EGG HARBOR TOWNSHIP, NJ 08234**

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____
(EXHIBITOR NAME) (BOOTH #)

**NORTHEAST REGIONAL CARWASH
CONVENTION
c/o VISTA CONVENTION SERVICES
300 COMMERCE DRIVE
EGG HARBOR TOWNSHIP, NJ 08234**

FOR ADVANCE SHIPMENTS ONLY

Deliver NO LATER than Friday, September 24, 2021 / Receiving Hours: 8am - 3:30pm, Monday through Friday, CHECK IN BY 3PM

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____
(EXHIBITOR NAME) (BOOTH #)

**NORTHEAST REGIONAL CARWASH
CONVENTION
c/o VISTA CONVENTION SERVICES
300 COMMERCE DRIVE
EGG HARBOR TOWNSHIP, NJ 08234**

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____
(EXHIBITOR NAME) (BOOTH #)

**NORTHEAST REGIONAL CARWASH
CONVENTION
c/o VISTA CONVENTION SERVICES
300 COMMERCE DRIVE
EGG HARBOR TOWNSHIP, NJ 08234**

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME)

(BOOTH #)

**NORTHEAST REGIONAL CARWASH
CONVENTION
c/o VISTA CONVENTION SERVICES
ATLANTIC CITY CONVENTION CENTER
BACHARACH BLVD.
ATLANTIC CITY, NJ 08401**

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME)

(BOOTH #)

**NORTHEAST REGIONAL CARWASH
CONVENTION
c/o VISTA CONVENTION SERVICES
ATLANTIC CITY CONVENTION CENTER
BACHARACH BLVD.
ATLANTIC CITY, NJ 08401**

FOR ON-SITE DIRECT SHIPMENTS ONLY

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME)

(BOOTH #)

**NORTHEAST REGIONAL CARWASH
CONVENTION
c/o VISTA CONVENTION SERVICES
ATLANTIC CITY CONVENTION CENTER
BACHARACH BLVD.
ATLANTIC CITY, NJ 08401**

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME)

(BOOTH #)

**NORTHEAST REGIONAL CARWASH
CONVENTION
c/o VISTA CONVENTION SERVICES
ATLANTIC CITY CONVENTION CENTER
BACHARACH BLVD.
ATLANTIC CITY, NJ 08401**



SHOW:		BOOTH #	
COMPANY:		BOOTH SIZE:	

Order Online at www.MeetAC.com
Deadline for advance rate is 15 days prior to show opening

ELECTRICAL SERVICE ORDER FORM

QTY NON-24 HR	DESCRIPTION	ADVANCE RATE	REGULAR RATE	TOTAL
120V LIGHTING & UTILITY OUTLETS				
	Up to 1000 watts	\$124.00	\$185.00	
	Up to 2000 watts	\$154.00	\$229.00	
208V 1Ø MOTOR AND EQUIPMENT OUTLETS				
	20 Amp	\$320.00	\$480.00	
	30 Amp	\$390.00	\$585.00	
	60 Amp	\$680.00	\$1020.00	
	100 Amp	\$845.00	\$1270.00	
	200 Amp	\$1320.00	\$1990.00	
208V 3Ø MOTOR AND EQUIPMENT OUTLETS				
	20 Amp	\$395.00	\$590.00	
	30 Amp	\$465.00	\$690.00	
	60 Amp	\$745.00	\$1100.00	
	100 Amp	\$895.00	\$1300.00	
	200 Amp	\$1550.00	\$1950.00	
LIGHTS				
	Stem Lights	\$100.00	\$130.00	
	Single 120 W Flood	\$105.00	\$150.00	
	Double 120 W Flood	\$135.00	\$205.00	
	Overhead Quartz	\$355.00	\$540.00	
Specialty Lighting Available. Call for details.			1. SUB TOTAL	\$
			2. SALES TAX 6.625%	\$
			3. TOTAL	\$

Atlantic City Convention Center
 1 Convention Boulevard
 Atlantic City, NJ 08401
 Phone: 609-449-2291
 Fax: 609-449-2464

120 V CONNECTIONS

- Two outlets per connection.
- If you require 24 hour power please note with an (*). Please add 50% to the total.

208 V CONNECTIONS

- Requires labor. Please submit a floor plan indicating location in booth.
- Maximum of one connection per outlet.
- Please call for 480 V connections.

LIGHTS

- Price includes outlet and labor.
- Placement of floodlights is at the front corner(s) of your in-line booth.
- Any other location(s) or installation time may require an additional labor charge.

**BY RETURNING THIS FORM
 CUSTOMER AGREES TO ALL
 TERMS AND CONDITIONS.
 (See terms and conditions.)**

VACUUMING SERVICE ORDER FORM

All Rates are based on the total square footage of your exhibit space (100 sq. ft. minimum)

ONE TIME _____	Vacuum carpet before initial opening of event	Advance Rate 30¢/sq. ft.	Regular Rate 42¢/sq. ft.
DAILY _____	Vacuum carpet before initial opening of event and daily thereafter	Advance Rate 25¢/sq. ft.	Regular Rate 37¢/sq. ft.
Exhibit Space _____ ft. (x) _____ ft. = _____ sq. ft. (x) days _____ (x) \$ _____ + Tax (6.625%) _____ = TOTAL \$ _____			

PORTER SERVICE ORDER FORM

Empty wastebasket, tidy and spot clean exhibit space at two hour intervals during show hours.		Advance Rate \$99.00	Regular Rate \$140.00
Please check preference:	ONE TIME _____ DAILY _____		
Specify Day: _____	Date: _____	Porter Service: _____ days (x) amt. per day \$ _____	+Tax(6.625%)= TOTAL \$ _____

Company Name _____	Phone Number _____
Credit Card # _____	Exp.Date _____ Sec. Code _____
Billing Address _____	City _____ State _____ Zip _____
Card Holders Name _____	Card Holders Signature _____
Contact Name _____	Email _____

ELECTRICAL TERMS AND CONDITIONS

- All equipment, regardless of source of power, must comply with National Electrical Code, all Federal, State and local safety codes.
- The use of clip-on sign sockets, latex or lamp cord wire in displays, or the use of 2-wire clamp on fixtures, is prohibited by order of fire prevention bureaus at trade shows and conventions.
- Permanent building electrical outlets are not a part of booth space and are not to be used by exhibitors unless specified otherwise.
- All material and equipment furnished by the Convention Center for this service order shall remain the property of the Atlantic City Convention Center and shall be removed only by the Convention Center Electricians at the close of the show. Any material removed by exhibitors will be added to the invoice and billed to the card on file.
- Unless otherwise directed, Convention Center Electricians are authorized to cut floor coverings to permit installation of service.
- All wiring must have 3-wire grounded cord with a minimum of #14 gauge. Zip cords or two-wire cords are ungrounded and could result in safety hazards. Their use is forbidden in all convention facilities.
- The Atlantic City Convention Center reserves the right to refuse connection to any exhibitor whose equipment is deemed unsafe by Convention Center.
- Tipping is not permitted. Any requests from personnel for gratuities should be immediately reported to Atlantic City Convention Center Management.
- No credits will be issued on unused services installed as ordered.
- Disputes will not be considered unless filed by the exhibitor prior to close of show.

ELECTRICAL LABOR RULES AND RATES FOR OUTLET DISTRIBUTION AND CONNECTION

- Labor rates are subject to labor contract effective at time of show.
- Straight time labor will be charged for installation services provided Monday through Friday 8:00am-4:30pm. All other hours will be billed at overtime rates.
- Electrical Labor Rates: \$107.00 per hour - Regular Time / \$215.00 per hour - Overtime. Labor is billed in half-hour increments with a minimum of one hour.
- Dismantle labor is half that of total installation time. This service will be billed at the tear out rate of \$158.00 per hour. Shows closing on Sundays and Holidays will be billed at overtime rates.
- Forklift Rates: prevailing labor rates (one hour minimum) plus \$275.00 lift rental.
- Boom Lift Rental: Prevailing Labor Rates (one hour minimum) plus \$500.00 lift rental.
- Starting time can only be guaranteed when labor is requested for the start of the work day at 8:00am. The minimum charge per booth is one hour for installation and one-half (1/2) hour for dismantle. Time will commence per exhibitor's request. Failure to start labor at requested time will result in a one hour charge per electrician requested, unless 24-hour advance notice is provided in writing.

OUTLET LOCATION & DISTRIBUTION

- All 110 volt electrical outlets will be installed on the floor at the draped back wall of In-Line and Peninsula Booths unless otherwise ordered by the exhibitor.
- All 110 volt electrical outlets for Island Booths will be set at one main location on the perimeter of the booth at our discretion if no floor plan provided.
- Any additional power locations are chargeable on a time and material basis.
- All services larger than 100 amps may be subject to an additional labor charge.
- All overhead services will require lift, labor and materials. Call for quote.

ACCC ELECTRICAL JURISDICTION

(Requires labor and/or material)

- All under-carpet distribution of electrical wiring.
- All power distribution, light hanging or general labor in any space larger than 200 sq. ft.
- All facility overhead distribution of electrical wiring, including HDMI cable, fiber optics, twisted pair, etc. The distribution of same from product to booth and from booth to booth.
- All connections requiring 208 volts and above.
- All motor and equipment hook-ups requiring hard wired connections.
- Installation and/or repair of electrical fixtures.
- Installation of all computers.
- All electrical signs, headers and monitors.
- Labor is required to inspect pre-wired equipment plugged into our system.





SHOW:		BOOTH #	
COMPANY:		BOOTH SIZE:	

Order Online at www.MeetAC.com
Deadline for advance rate is 15 days prior to show opening.

PLUMBING SERVICE ORDER FORM

QUANTITY	DESCRIPTION	ADVANCE RATE	REGULAR RATE	TOTAL
COMPRESSED AIR LINES				
	1/4" Air Line 15CFM	\$245.00	\$370.00	
	3/8" Air Line 30CFM	\$395.00	\$555.00	
	1/2" Air Line 50CFM	\$495.00	\$620.00	
	Add'l Connections	\$95.00	\$150.00	
WATER LINES				
	1/4" Water Line	\$160.00	\$245.00	
	3/8" Water Line	\$190.00	\$285.00	
	1/2" Water Line	\$215.00	\$295.00	
	3/4" Water Line	\$245.00	\$325.00	
	Add'l Connections	\$95.00	\$150.00	
DRAIN LINES				
	3/4" Drain Line	\$150.00	\$165.00	
	1" Drain Line	\$185.00	\$206.00	
	Add'l Connections	\$95.00	\$150.00	
NATURAL GAS LINES				
	1/2" Gas Line	\$495.00	\$740.00	
	3/4" Gas Line	\$615.00	\$925.00	
	1" Gas Line	\$770.00	\$1130.00	
	Add'l Connections	\$105.00	\$160.00	
WATER FILL & DRAIN				
	Up to 100 Gallons	\$120.00	\$165.00	
	Add'l 100 Gallons	\$40.00	\$55.00	
			SUB TOTAL	\$
			SALES TAX 6.625%	\$
			TOTAL	\$

Atlantic City Convention Center
 1 Convention Boulevard
 Atlantic City, NJ 08401
 Phone: 609-449-2291
 Fax: 609-449-2464

ALL CONNECTIONS

- Plumber to make all connections.
- One connection per line.
- Prices do not include labor.
- These charges will be applied to the card on file.
- Water Pressure may vary.
- If pressure is critical, a pressure regulator valve maybe installed.
- All Gas Lines are overhead.

**COMPRESSORS THAT ARE NOT AN
 INTERNAL/PERMANENT PART OF
 YOUR MACHINE WILL NOT BE
 PERMITTED IN FACILITY.**

**BY RETURNING THIS FORM
 CUSTOMER AGREES TO ALL
 TERMS AND CONDITIONS.
 (See terms and conditions.)**

Company Name _____ Phone Number _____

Credit Card # _____ Exp.Date _____ Sec. Code _____

Billing Address _____ City _____ State _____ Zip _____

Card Holders Name _____ Card Holders Signature _____

Contact Name _____ Email _____

PLUMBING LABOR

- Straight time labor will be charged for installation services provided Monday through Friday 8:00am-4:30pm. All other hours will be billed at overtime rates.
- Plumber Labor Rates: \$85.00 per hour - Regular Time / \$170.00 per hour - Overtime. Labor is billed in half-hour increments with a minimum of one hour.
- Dismantle labor is half that of the total installation labor. Shows closing on Sundays and Holidays will be billed at overtime rates.
- Gas Lines and labor will be charged from point of attachment to inside of booth.
- Official Show Plumber will make all interconnections between exhibitor owned machines/equipment.
- All plumbing connections require labor. These charges will be applied to the card on file.

COMPRESSED AIR

- The Official Show Plumber will not be responsible for moisture or water in air line. Exhibitor should supply their own filter or other equipment to handle moisture or water.
- The Official Show Plumber requires fifteen (15) days notice if special regulators and/or filters need to be ordered. Rental charges apply. Call for quote.
- Compressed air lines are 1/4", 1/2" and 3/8". Any other size is considered a special request. Call for quote.
- Air is available during show hours only. There will be an additional charge for use after hours. Call for quote.
- All connections must be made by the Official Show Plumber.
- **ANY COMPRESSOR THAT IS NOT AN INTERNAL/PERMANENT PART OF YOUR MACHINE IS NOT PERMITTED IN FACILITY.**

WATER LINES AND DRAINS

- Water and drain lines are priced by the foot; depending on location of booth and distance from plumbing service. 25 feet of line is included in the initial cost. Additional footage may be necessary in order to reach your booth and to avoid crossing aisles.
- Standard water lines are 1/4", 3/8", 1/2" and 3/4". Any other size is considered a special request. Call for quote.
- Certain types of installations may require additional labor.
- Ramping will be available on a time and material basis.
- All connections must be made by The Official Show Plumber.
- **HAND CARRYING OF WATER IS PROHIBITED IN THE FACILITY.**

PLUMBING TERMS AND CONDITIONS

- All equipment must comply with all Federal, State and local safety codes.
- Disputes will not be considered unless filed by the exhibitor prior to close of show.
- All materials and equipment furnished by the Convention Center for this service shall remain the property of the Convention Center and shall be removed only by the Convention Center Plumbers at the close of the show. Any material removed by exhibitors will be added to the invoice and billed to the card on file.
- Air and water pressures may vary and no guarantees can be made of minimum or maximum pressures. If the pressure is critical, exhibitors should arrange to have a pressure regulation valve installed.
- Unless otherwise directed, Convention Center Plumbers are authorized to cut floor coverings to permit installation of service.
- Credit will not be given for any services installed and not used.
- Tipping is not permitted. Any requests from personnel for gratuities should be immediately reported to Atlantic City Convention Center Management.

CARWASH

Show Dates

10/4-6/21

ACCC

**THE SECRET GARDEN**

2 CENTRAL SQUARE

LINWOOD, NJ 08221

Phone (609) 926-8999

Fax (609) 926-1356

www.secretgardenlinwood.com**EXHIBITOR****PRICE and ORDER FORM****F
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FLORAL ARRANGEMENTS	Cost Each	Quantity	Total
Fresh Floral Arrangement 12 - 14" High	50.00		
Fresh Floral Large Arrangement 15 - 18" High	65.00		
Exotic Floral Arrangement 14" High	75.00		
Exotic Floral Large Arrangement 24" High	100.00		

RENTAL GREEN & FLOWERING PLANTS	Cost Each	Quantity	Total
Chrysanthemums ___ yellow ___ white ___ lavender	16.50		
Azaleas ___ Pink ___ White ___ Red ___ Mixed	30.00		
Seasonal Flowering Plant ___	35.00		
Tropical Bromeliads ___ Pink ___ Red ___ Yellow	30.00		
Green Table Plant	22.00		
Medium ___ Fern ___ Ivy ___ Pothos Plant	26.50		
Large Fern	32.50		
3 Foot Green Foliage Plant	35.00		
4 Foot Green Foliage Plant	45.00		
5 Foot Green Foliage Plant	55.00		
6 Foot Green Foliage Plant	70.00		
7 Foot Green Foliage Plant	85.00		
ADVANCE ORDER SPECIAL	130.00		
1 Fresh Floral Arrangement 15 - 18" High			
1 Green Table Plant			
2 - 3 Foot Green Foliage Plants			
		SUBTOTAL	
		7% SALES TAX	
		TOTAL	

ON SITE ORDERS SUBJECT TO AVAILABILITY**PRICES INCLUDE INSTALLATION, SERVICING AND REMOVAL OF ALL PLANTS AT END OF SHOW**ALL PLANTS INCLUDE DECORATIVE CONTAINERS**HELIUM AND BALLOONS AVAILABLE - CALL FOR DETAILS**PLEASE CONSULT US FOR SPECIAL ITEMS NOT LISTED ABOVE**RETURN THIS ORDER FORM WITH PAYMENT TO *THE SECRET GARDEN***

Company _____
 Address _____
 City _____ State _____ Zip Code _____
 Contact _____

Phone _____
 Fax _____
 Email _____
BOOTH # _____

PAYMENT POLICY: ALL ORDERS MUST BE PAID IN ADVANCEEnclose your check or credit card information as indicated below. Make checks payable to: **THE SECRET GARDEN**
☐ American Express (15 digits)
 ☐ Visa (13 or 16 digits)
 ☐ MasterCard (16 digits)
 ☐ Check

Credit Card Number (3 numbers on back of card _____)

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16

Expiration Date

M M Y Y

Authorized Signature_____
Name on Card

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME	ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER	
BILLING ADDRESS		CITY & STATE		ZIP CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERD BY	EMAIL		PHONE	

** Advanced rates are available if order is placed 10 days or more before show opening.

** Email completed form to the Encore Representative listed above.

** Once this request form is submitted, an Encore Representative will contact you for an official order review and signature.

** Labor charges, sales tax, loss damage waiver, and service charges may apply.

MONITOR	QUANTITY	ADVANCED RATE	REGULAR RATE
32" MONITOR ON TABLETOP		\$191.25	\$225.00
43" MONITOR ON FLOOR STAND		\$429.25	\$505.00
55" MONITOR ON FLOOR STAND		\$561.00	\$660.00
70" MONITOR ON FLOOR STAND		\$888.25	\$1,045.00

MISCELLANEOUS	QUANTITY	ADVANCED RATE	REGULAR RATE
LAPTOP		\$191.25	\$225.00
WIRELESS SLIDE ADVANCER		\$46.75	\$55.00
STANDARD FLIPCHART PACKAGE		NA	\$65.00
POST-IT FLIPCHART PACKAGE		NA	\$85.00
DVD PLAYER		\$59.50	\$70.00
USB MEDIA PLAYER		\$51.00	\$60.00

** Please note that this equipment list is based on the standard exhibitor requests at the Atlantic City Convention Center.
Please contact Encore directly if you require additional equipment that is not on this form.

** If you request monitor from Encore, you will also need to request electrical services directly with the Atlantic City Convention Center.

If You Are Experiencing Technical Difficulties On Site
Please Contact Encore At 908.917.9481



INTERNET | TELEPHONE



ATLANTIC CITY

CONVENTION CENTER

EXHIBITOR ORDERING GUIDE

YOUR ROADMAP TO
A SUCCESSFUL EVENT



Where TECHNOLOGY Meets HOSPITALITY

EXPERTISE

WE HAVE DESIGNED & INSTALLED
MORE NETWORKS
FOR MAJOR TRADESHOWS
THAN ANY OTHER ORGANIZATION

FIRST CLASS CUSTOMER SERVICE

Leading up to the start of your event, our **customer service team will work with you** to ensure all the required information needed to install services is collected prior to your arrival. These items include; verifying your order, providing all pertinent IP and wireless information, collecting a floor plan, advanced payment, and confirmation of all required signatures. We understand **there are a lot of moving parts** when planning to exhibit at a convention and our mission to make this process as easy as possible.

It's our goal to make our team as accessible as possible. All our events are staffed with local team members for you to utilize, helping **ensure network reliability and the delivery of the services you need**. During move-in and show days, our team is available to assist you with your ordered services.

KNOWLEDGEABLE TECHNICAL SUPPORT

Our experienced technicians are **readily available** to perform troubleshooting, installation of additional services, relocations and much more.

Our team will be available **throughout the entire event** to provide you with the show experience you've always envisioned.

REDUNDANCY OF EQUIPMENT

We always have spares on-hand and are network ready. Smart City always keeps network switches and wireless access points on-hand and connected to the network. If a piece of equipment fails, we can replace it immediately with **little to no downtime**.

24/7 NETWORK MONITORING

All ports on the Smart City network are **polled every minute for network stability**. Certified network engineers are on staff in our Network Operations Center during event hours and on call 24/7.





Is the exclusive provider of the following services:

A woman with blonde hair wearing a headset, sitting at a desk and working on a laptop. The background is a modern office with large windows.

INTERNET

A man in a white shirt and black tie, smiling while using a tablet computer. The background is a modern office setting.

TELEPHONE

Need just a **BASIC** CONNECTION?

Our **BASIC INTERNET SERVICE**, ideal for
LIGHT INTERNET USAGE such as
web browsing and checking email via a wired connection.

SERVICE	
Basic Internet	CLICK THE “ORDER NOW” BUTTON TO VIEW YOUR EVENT’S PRICING!
Additional Device	
EQUIPMENT & LABOR	
Switch Rental	
Patch Cables	
Labor (Floor Work)	

NOT FOR STREAMING

ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

Basic Internet Includes:

- 1.54 Mbps burstable to 3 Mbps per device
- **Routers are not permitted on this service and will not work**
- Each device includes (1) Private IP Address
- Up to 4 additional IPs [devices] may be purchased separately
- Ethernet RJ45 Hardline drop and is DHCP (plug and play)

To connect multiple devices to this service a Switch Rental, Patch Cables and Floor Work are required. If more than 5 devices are needed, another main drop (Basic Internet w/ 1 Private IP) is required. An additional 4 devices can then be added to your order. A maximum of 10 devices in one location is permitted.

ORDER NOW ➤



Order online at:
<https://orders.smartcitynetworks.com>
or call 888.446.6911

What if it's **MISSION CRITICAL?**

Our **DEDICATED WIRED SERVICES** are the
FASTEST AND MOST RELIABLE way
to deliver high quality experiences at your event.

DEDICATED SERVICES

3 Mbps Dedicated
6 Mbps Dedicated
10 Mbps Dedicated
15 Mbps Dedicated
25 Mbps Dedicated

**CLICK THE "ORDER NOW"
BUTTON TO VIEW YOUR
EVENT'S PRICING!**

ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

Whether you are setting up your own booth Wi-Fi, Webcasting, HD Streaming, Gaming or require Point to Point connectivity, Dedicated Internet is the way to go!

Dedicated Services Include:

- Ethernet (1) RJ45 Hardline drop with VLAN
- Wireless and Hardline routers are permitted
- (5) Static Public IP addresses
- Speeds up to 1 Gbps available
- Additional Static IP addresses available for purchase

ORDER NOW



Order online at:
<https://orders.smartcitynetworks.com>
or call 888.446.6911

NEED WIRELESS CONNECTIVITY?



Our **STANDARD HOTSPOT** provides
SIMPLE & SECURE WIRELESS
connectivity ideal for checking emails, browsing the web,
processing payments, and light website demonstrations.

STANDARD HOTSPOT PROVIDES 1.5 Mbps PER DEVICE*

DEVICE LIMIT

5 Device Limit

15 Device Limit

30 Device Limit

Additional Access Point Rental

**CLICK THE "ORDER NOW"
BUTTON TO VIEW YOUR
EVENT'S PRICING!**

***NOT FOR STREAMING.**

ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

All Hotspots broadcast on the **5 Ghz frequency only** and include:

- (1) Custom network name or SSID
- (1) Password (8 character minimum)
- (1) Access Point - booth size may require additional Access Point rental

ORDER NOW >



Order online at:

<https://orders.smartcitynetworks.com>

or call 888.446.6911



Wi-Fi Splash Page services starting at \$250

<https://orders.smartcitynetworks.com/wifi-splash-page-design>

WILL YOUR BOOTH DEMO BRING OUT THE MASSES?

Our **PREMIUM HOTSPOT** combines
HIGH BANDWIDTH WIRELESS
with greater flexibility and customization options that generate
smoother product demos, quicker remote connectivity and superior
video streaming quality.

PREMIUM HOTSPOTS ARE NOT RATE LIMITED PER DEVICE

BANDWIDTH ALLOCATION

10 Mbps

20 Mbps

30 Mbps

40 Mbps

50 Mbps

Additional Access Point Rental

**CLICK THE "ORDER NOW"
BUTTON TO VIEW YOUR
EVENT'S PRICING!**

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All Hotspots broadcast on the **5 Ghz frequency only** and include:

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- (1) Password (8 character minimum)
- (1) Access Point - booth size may require additional Access Point rental

ORDER NOW ➔



Order online at:
<https://orders.smartcitynetworks.com>
or call 888.446.6911



Wi-Fi Splash Page services starting at \$250
<https://orders.smartcitynetworks.com/wifi-splash-page-design>

NEED TELEPHONE OR CONFERENCE SERVICES?

Our **TELEPHONE SERVICES** provide reliable **VOICE SERVICE** solutions for Single Line, Multi Line, and Conference calls.

VOICE SERVICES	
Single Line Telephone - With or Without Device	CLICK THE "ORDER NOW" BUTTON TO VIEW YOUR EVENT'S PRICING!
Multi Line Telephone	
Polycom Speaker Phone	

ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

We have specialized in telephone services for over 30 years. Smart City provides reliable phone services with crystal clear connections. Our telephone services can be used for reception check-in, conference calls in meeting rooms and for credit card processing machines.

Telephone Service Information:

- Multi Line telephones include (1) Main number and (1) rollover line
- Polycom speakerphones require power source, **electrical** services may need to be ordered separately
- Domestic Long Distance is included
- International calling is billed separately

ORDER NOW >



Order online at:
<https://orders.smartcitynetworks.com>
or call 888.446.6911

FAQ

Frequently Asked Questions

DOES SMART CITY NETWORKS PROVIDE COMPLIMENTARY WI-FI?

Yes! Smart City Networks provides complimentary Wi-Fi in most designated public areas of the facility, such as the concourse lobbies and food courts. Check with your specific venue for locations. This service is made available to approximately 30 million guests, visitors, and attendees at our convention centers throughout the country. There is no requirement to purchase a Smart City Networks service in order to take advantage of the complimentary Wi-Fi.

WHY DOESN'T SMART CITY NETWORKS PROVIDE COMPLIMENTARY WI-FI IN THE EXHIBIT HALLS?

Exhibit halls are not public areas since this space is typically licensed to a company, government agency, or trade association for a private event. The space license agreement governs the availability of a range of services for the event and the license may or may not call for complimentary Wi-Fi services.

WILL MY PERSONAL HOTSPOT (MI-FI) WORK IN YOUR BUILDING?

Yes – however, the capability of your personal mobile hotspot is limited by your cellular carrier by the spectrum and Internet bandwidth capacity they have made available. Cellular carrier signals penetrate into a facility either from a nearby cellular tower or via an in-building Distributed Antenna System (DAS). It is important to remember that your personal mobile hotspot is obtaining a wireless signal from a shared cellular network, so service may be disrupted or become unreliable due to user density and demand on the carrier's network. In all cases, you have the option to take advantage of the complimentary Wi-Fi throughout the public areas, or if you choose, you can purchase an upgraded package based on your service requirements.

WHAT MUST BE IDENTIFIED ON MY FLOORPLANS?

Floor plans should include the surrounding booth numbers for orientation, measurements and easy identification of all required end location(s). Be sure to distinguish your main distribution line (MDL) and additional patch cables. Please reference Smart City's Communications Floorplan Worksheet.

TIP: Most of our venue's data jacks originate from a floor pocket. Be sure to submit a completed floorplan prior to the first day show move-in to avoid any additional labor charges.



Order online at:

<https://orders.smartcitynetworks.com>

or call 888.446.6911

DO YOU OFFER INCENTIVE RATES?

Yes! Orders received along with payment by the incentive deadline date will receive our early incentive pricing.

WHY ARE ROUTERS NOT ALLOWED ON A SHARED NETWORK?

Many times, Smart City has found that routers on a shared network are installed incorrectly, which can cause problems for other users of the network. Additionally, an accurate count of the number of devices on the network is required to determine the appropriate network size and bandwidth available to the network. For more information and to request the build-out of a special system to meet your needs, contact our team today for a quote.

CAN I PROVIDE MY OWN SWITCH AND/OR CABLING?

Yes, you can provide your own switch and patch cables for in booth cabling. Unless otherwise mandated by the venue.

Please Note: Connectivity can be guaranteed only to the point where Smart City Networks' services originate in the booth. Smart City Networks cannot guarantee service on customer/exhibitor-provided cable(s) and/or equipment. Any request for trouble diagnosis or problem resolution found not to be the fault of Smart City Networks (such as faulty equipment or damaged cable) may be billed to the exhibitor at the prevailing labor rate.

HOW MUCH BANDWIDTH DO I NEED?

To identify how much bandwidth you should require, please reach out to a technical representative in your organization, review your program specifications listed with any demonstrations or downloads you plan to run.

WHAT DOES SD, HD, AND UHD STAND FOR?

SD, HD, and UHD are the abbreviated names of three video streaming formats. The basic difference between each of the formats is the number of pixels comprising the video image. The greater the pixel count the sharper and more detailed your video will be.

FORMAT	RESOLUTION	BANDWIDTH REQUIRED
Standard Definition (SD)	720x480	3.0-5.0 Mbps
High Definition (HD)	1280x720 & 1920x1080	5.0-8.0 Mbps
Ultra High Definition (UHD)	3840x2160	25 Mbps



CUSTOM FURNITURE ORDER FORM

TRADE SHOW INFORMATION

Show Name		Company Name			
Show Dates		Onsite Contact Name			
Venue Name		Onsite Contact Cell #			
		CREDIT CARD #			
		EXPIRATION DATE:			
Booth #		CARD HOLDER NAME			

All Furniture Subject to Availability

Terms & Conditions:

Payments:

Payment terms - 100% Payment due prior to delivery to secure the order unless credit approved with VISTA.

You may be subject to additional charges by the drayage company for moving the furniture from the loading dock to the exhibit space, please check your Exhibitor Manual.

Cancellation Fee:

If cancelled within 2 weeks prior to move-in, there will be a 50% refund, no refunds will be issued after those 2 weeks.

Late Fee:

All orders received within 14 days of the show opening will receive at 25% Late Fee.

Show Site orders will be based on availability and charged a 30% Late Fee.

Confirmation:

Please email your sales team if you do not receive confirmation within 1-2 days of submitting this order form.

Item Number	Weight		Dimensions	Standard	Qty.	Total
Blanc (Pg. 3)						
18228-0847	100 lbs.	Blanc Sofa	75"W x 35"D x 35"H	\$773.00		\$ -
18167-0614	90 lbs.	Blanc Loveseat	54"W x 35"D x 35"H	\$737.00		\$ -
18284-0834	75 lbs.	Blanc Chair	33"W x 35"D x 35"H	\$616.00		\$ -
18024-0072	40 lbs.	Blanc Bench Ottoman	48"W x 24"D x 18"H	\$369.00		\$ -
18184-0274	15 lbs	Blanc Cube	17"Square	\$128.00		\$ -
Whisper (Pg. 3 & 4)						
18228-0607	115 lbs.	Whisper White Leather Sofa	87"W x 37"D x 35"H	\$737.00		\$ -
18167-0471	90 lbs.	Whisper White Leather Loveseat	61"W x 37"D x 35"H	\$707.00		\$ -
18284-0487	60 lbs.	Whisper White Leather Chair	35"W x 37"D x 35"H	\$587.00		\$ -
18024-0003	43 lbs.	Whisper White Leather Bench Ottoman	60"W x 24"D x 17"H	\$327.00		\$ -
18184-0034	65 lbs.	Whisper White Leather Square Ottoman	40"Square x 17"H	\$327.00		\$ -
18184-0038	64 lbs.	Whisper White Leather Round Ottoman	46"Round x 17"H	\$327.00		\$ -
Function (Pg. 4)						
18284-0554	38 lbs.	Function White Leather Armless Chair	28"Square x 29"H	\$393.00		\$ -
18066-0016	27 lbs.	Function White Leather Corner	28"Square x 29"H	\$423.00		\$ -
Continental (Pg. 4 & 5)						
18303-0001	105 lbs.	Continental White Leather Curved Loveseat	82"W x 34"D x 31"H	\$761.00		\$ -
18304-0001	105 lbs.	Continental White Leather Reverse Loveseat	72"W x 34"D x 31"H	\$737.00		\$ -
18296-0005	35 lbs.	Continental White Leather Wedge Ottoman	30"W x 34"D x 19"H	\$327.00		\$ -
18184-0131	75 lbs.	Continental White Leather Curved Bench	70"W x 26"D x 19"H	\$386.00		\$ -
18184-0132	30 lbs.	Continental White Leather Half Moon Ottoman	33"W x 19"D x 19"H	\$327.00		\$ -
Sophistication (Pg. 5)						
18228-0674	100 lbs.	Sophistication White Leather Sofa	72"W x 31"D x 48"H	\$761.00		\$ -
18167-0466	90 lbs.	Sophistication White Leather Loveseat	48"W x 31"D x 48"H	\$514.00		\$ -
18284-0563	60 lbs.	Sophistication White Leather Chair	27"W x 31"D x 48"H	\$386.00		\$ -
18066-0017	60 lbs.	Sophistication White Leather Corner	31"Square x 48"H	\$386.00		\$ -
18184-0130	40 lbs.	Sophistication White Leather Ottoman	31"Square x 19"H	\$290.00		\$ -
Boca (Pg. 6)						
18066-0026	38 lbs.	Boca Black Leather Corner	27"W x 27"D x 30"H	\$423.00		\$ -
18284-0786	28 lbs.	Boca Black Leather Armless	22"W x 27"D x 30"H	\$393.00		\$ -
Metro (Pg. 6)						
18228-0602	110 lbs.	Metro Black Leather Sofa	85"W x 35"D x 35"H	\$635.00		\$ -
18167-0467	90 lbs.	Metro Black Leather Loveseat	60"W x 35"D x 35"H	\$611.00		\$ -
18284-0482	75 lbs.	Metro Black Leather Chair	35"Square x 35"H	\$477.00		\$ -
18184-0179	65 lbs.	Metro Black Leather Square Ottoman	40"Square x 17"H	\$327.00		\$ -
18024-0008	43 lbs.	Metro Black Leather Bench Ottoman	60"W x 24"D x 17"H	\$327.00		\$ -
Suave Midnight (Pg. 7)						
18228-0085	105 lbs.	Suave Midnight Sofa	77"W x 36"D x 33"H	\$555.00		\$ -
18167-0069	80 lbs.	Suave Midnight Loveseat	54"W x 36"D x 33"H	\$483.00		\$ -
18284-0151	65 lbs.	Suave Midnight Chair	32"W x 36"D x 33"H	\$362.00		\$ -
Grammercy (Pg. 7)						
18228-0605	90 lbs.	Grammercy Charcoal Leather Sofa	82"W x 36"D x 36"H	\$707.00		\$ -
18167-0469	90 lbs.	Grammercy Charcoal Leather Loveseat	57"W x 36"D x 36"H	\$616.00		\$ -
18284-0485	40 lbs.	Grammercy Charcoal Leather Chair	28"W x 36"D x 36"H	\$393.00		\$ -
18066-0015	51 lbs.	Grammercy Charcoal Leather Corner	36"Square x 36"H	\$453.00		\$ -
18184-0036	64 lbs.	Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$327.00		\$ -
18184-0033	65 lbs.	Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$327.00		\$ -
Parma (Pg. 8)						
18228-0789	100 lbs.	Parma Brown Leather Sofa	79"W x 37"D x 36"H	\$635.00		\$ -
18167-0577	90 lbs.	Parma Brown Leather Loveseat	56"W x 37"D x 36"H	\$611.00		\$ -

18284-0710	75 lbs.	Parma Brown Leather Chair	33"W x 37"D x 36"H	\$477.00		\$ -
18024-0061	43 lbs.	Parma Brown Leather Bench Ottoman	60"W x 24"D x 17"H	\$327.00		\$ -
Montana Mocha (Pg. 8)						
18228-0784	100 lbs.	Montana Mocha Sofa	79"W x 35"D x 34"H	\$598.00		\$ -
18167-0573	90 lbs.	Montana Mocha Loveseat	57"W x 35"D x 34"H	\$526.00		\$ -
18284-0704	75 lbs.	Montana Mocha Chair	35"Square x 34"H	\$405.00		\$ -
Madison (Pg. 9)						
18228-0823	100 lbs.	Madison Sofa	86"W x 34"D x 34"H	\$737.00		\$ -
18284-0794	75 lbs.	Madison Chair	33"Wx 34"D x 34"H	\$429.00		\$ -
18184-0256	35 lbs.	Madison Sky Bench	4"W x 24"D x 17"H	\$302.00		\$ -
18184-0252	20 lbs.	Madison Ottoman - Willow	24"Square x 17"H	\$193.00		\$ -
18184-0253	20 lbs.	Madison Ottoman - Sand Dollar	24"Square x 17"H	\$193.00		\$ -
18184-0254	20 lbs.	Madison Ottoman - Apricot	24"Square x 17"H	\$193.00		\$ -
18184-0255	20 lbs.	Madison Ottoman - Sunflower	24"Square x 17"H	\$193.00		\$ -
Chandler (Pg. 10)						
18228-0795	100 lbs.	Chandler Red Leather Sofa	76"W x 37"D x 35"H	\$635.00		\$ -
18167-0581	90 lbs.	Chandler Red Leather Loveseat	53"W x 37"D x 35"H	\$611.00		\$ -
18284-0717	75 lbs.	Chandler Red Leather Chair	31"W x 37"D x 35"H	\$477.00		\$ -
18024-0062	43 lbs.	Chandler Red Leather Bench Ottoman	60"W x 24"D x 17"H	\$327.00		\$ -
Evoke (Pg. 10 & 11)						
13229-0007	80 lbs.	Evoke Sofa	81"W x 35"D x 27"H	\$960.00		\$ -
13041-0015	40 lbs.	Evoke Chair	33"W x 35"D x 27"H	\$514.00		\$ -
13054-0011	20 lbs.	Evoke Cocktail Table	48"W x 24"D x 18"H	\$327.00		\$ -
13110-0009	20 lbs.	Evoke End Table	24"W x 28"D x 25"H	\$290.00		\$ -
13110-0008	10 lbs.	Evoke Cube	18"Square	\$206.00		\$ -
Niko (Pg. 11)						
18228-0858	100 lbs.	Niko Sofa	81"W x 30"D x 38"H	\$785.00		\$ -
18167-0622	85 lbs.	Niko Loveseat	58"W x 30"D x 38"H	\$719.00		\$ -
18284-0856	70 lbs.	Niko Chair	31"W x 30"D x 38"H	\$598.00		\$ -
Stage Chairs (Pg. 11 & 12)						
18284-0478	29 lbs.	Midnight Stage Chair	25"W x 26"D x 37"H	\$236.00		\$ -
18284-0477	29 lbs.	Chamois Stage Chair	25"W x 26"D x 37"H	\$236.00		\$ -
18284-0476	29 lbs.	Buckskin Stage Chair	25"W x 26"D x 37"H	\$236.00		\$ -
18284-0621	80 lbs.	Empire Chair Black Leather	28"W x 32"D x 32"H	\$423.00		\$ -
18284-0564	80 lbs.	Empire Chair White Leather	28"W x 32"D x 32"H	\$423.00		\$ -
05035-0028	45 lbs.	Tulip Black Fabric Chair	26"W x 27"D x 35"H	\$254.00		\$ -
18284-0785	24 lbs.	Monarch Chair - Bright White	28"Square x 30"H	\$483.00		\$ -
Ottomans & Benches (Pg. 12 & 13)						
18184-0131	75 lbs.	Continental White Leather Curved Bench	70"W x 26"D x 19"H	\$386.00		\$ -
18184-0179	65 lbs.	Metro Black Leather Square Ottoman	40"Square x 17"H	\$327.00		\$ -
18184-0034	65 lbs.	Whisper White Leather Square Ottoman	40"Square x 17"H	\$327.00		\$ -
18184-0033	65 lbs.	Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$327.00		\$ -
18024-0008	43 lbs.	Metro Black Leather Bench Ottoman	60"W x 24"D x 17"H	\$327.00		\$ -
18024-0003	43 lbs.	Whisper White Leather Bench Ottoman	60"W x 24"D x 17"H	\$327.00		\$ -
18024-0062	43 lbs.	Chandler Red Leather Bench Ottoman	60"W x 24"D x 17"H	\$327.00		\$ -
18024-0002	43 lbs.	Grammercy Charcoal Leather Bench Ottoman	60"W x 24"D x 17"H	\$327.00		\$ -
18024-0061	43 lbs.	Parma Brown Leather Bench Ottoman	60"W x 24"D x 17"H	\$327.00		\$ -
18184-0192	70 lbs.	Essentials White Leather Storage Ottoman	48"W x 24"D x 20"H	\$453.00		\$ -
18184-0036	64 lbs.	Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$327.00		\$ -
18184-0038	64 lbs.	Whisper White Leather Round Ottoman	46"Round x 17"H	\$327.00		\$ -
18184-0028	15 lbs.	Grammercy Charcoal 1/4 Round Ottoman	34"W x 19"D x 17"H	\$200.00		\$ -
18184-0030	15 lbs.	Whisper White 1/4 Round Ottoman	34"W x 19"D x 17"H	\$200.00		\$ -
18184-0256	35 lbs.	Madison Sky Bench	4"W x 24"D x 17"H	\$302.00		\$ -
18184-0252	20 lbs.	Madison Ottoman - Willow	24"Square x 17"H	\$193.00		\$ -
18184-0253	20 lbs.	Madison Ottoman - Sand Dollar	24"Square x 17"H	\$193.00		\$ -
18184-0254	20 lbs.	Madison Ottoman - Apricot	24"Square x 17"H	\$193.00		\$ -
18184-0255	20 lbs.	Madison Ottoman - Sunflower	24"Square x 17"H	\$193.00		\$ -
Banquettes & Turning Beds (Pg. 13)						
18011-0011	185 lbs.	Essentials White Banquette (2 pcs)	60"Round x 48"H	\$960.00		\$ -
18011-0001	130 lbs.	Whisper White Tufted Leather Banquette (2 pcs)	59"Round x 38"H	\$960.00		\$ -
18011-0002	130 lbs.	Grammercy Charcoal Leather Banquette (2 pcs)	59"Round x 38"H	\$960.00		\$ -
02082-0033	200 lbs.	Essentials White Leather Turning Bed	96"W x 48"D x 34"H	\$1,153.00		\$ -
Cube Ottomans (Pg. 14)						
18184-0274	15 lbs.	Blanc Cube	17"Square	\$128.00		\$ -
18184-0129	15 lbs.	Cube Ottoman - White	18"Square	\$128.00		\$ -
18184-0128	15 lbs.	Cube Ottoman - Black	18"Square	\$128.00		\$ -
18200-0001	15 lbs.	Cube Ottoman - Red	18"Square	\$128.00		\$ -
18200-0002	15 lbs.	Cube Ottoman - Green	18"Square	\$128.00		\$ -
18200-0003	15 lbs.	Cube Ottoman - Blue	18"Square	\$128.00		\$ -
18200-0004	15 lbs.	Cube Ottoman - Purple	18"Square	\$128.00		\$ -
Charged (Pg. 14 & 15)						
22100-0001	192 lbs.	Essentials Turning Bed w/Charging Station Insert	96"W x 48"D x 19"H	\$1,280.00		\$ -
22051-0001	40 lbs.	Boca Bright White Corner - Charged	27"W x 27"D x 30"H	\$483.00		\$ -
22050-0001	40 lbs.	Boca Bright White Armless - Charged	22"W x 27"D x 30"H	\$447.00		\$ -
22001-0001	80 lbs.	Aspen Bar Table - Charged	72"W x 26"D x 42"H	\$749.00		\$ -

22002-0002	55 lbs.	Aspen Cocktail Table - Charged	48"W x 24"D x 18"H	\$423.00		\$ -
22200-0001	230 lbs.	White Conference Table - Charged	96"W x 43"D x 30"H	\$1,009.00		\$ -
18284-0812	52 lbs.	Patrice Tablet Chair	28"W x 30.5"D x 31"H	\$466.00		\$ -
22052-0001	60 lbs.	Lincoln Bench - Charged	59"W x 39"D x 17"H	\$707.00		\$ -
Occasional Tables (Pg. 15, 16, & 17)						
12107-0008	30 lbs.	Tribeca End Table	24"W x 28"D x 22"H	\$230.00		\$ -
12230-0005	40 lbs.	Tribeca Console Table	48"W x 18"D x 30"H	\$254.00		\$ -
12055-0008	50 lbs.	Tribeca Cocktail Table	48"W x 28"D x 19"H	\$242.00		\$ -
12107-0281	30 lbs.	Harmony End Table	24"Round x 22"H	\$230.00		\$ -
12230-0080	55 lbs.	Harmony Console Table	52"W x 18"D x 30"H	\$254.00		\$ -
12055-0272	60 lbs.	Harmony Cocktail Table	51"W x 28"D x 18"H	\$242.00		\$ -
18024-0010	30 lbs.	Novel End Table	15"Square x 16"H	\$290.00		\$ -
18024-0011	50 lbs.	Novel Cocktail Table	46"W x 15"D x 16"H	\$327.00		\$ -
99-12304-05	10 lbs.	Aria Red End Table	24"W x 20"D x 22"H	\$230.00		\$ -
99-12050-05	20 lbs.	Aria Red Cocktail Table	44"W x 20"D x 18"H	\$242.00		\$ -
99-12304-03	10 lbs.	Aria Green End Table	24"W x 20"D x 22"H	\$230.00		\$ -
99-12050-03	20 lbs.	Aria Green Cocktail Table	44"W x 20"D x 18"H	\$242.00		\$ -
99-12304-06	10 lbs.	Aria Blue End Table	24"W x 20"D x 22"H	\$230.00		\$ -
99-12050-06	20 lbs.	Aria Blue Cocktail Table	44"W x 20"D x 18"H	\$242.00		\$ -
99-12304-04	10 lbs.	Aria Purple End Table	24"W x 20"D x 22"H	\$230.00		\$ -
99-12050-04	20 lbs.	Aria Purple Cocktail Table	44"W x 20"D x 18"H	\$242.00		\$ -
99-12304-01	10 lbs.	Aria White End Table	24"W x 20"D x 22"H	\$230.00		\$ -
99-12305-01	35 lbs.	Aria White Console Table	44"W x 20"D x 30"H	\$254.00		\$ -
99-12050-01	20 lbs.	Aria White Cocktail Table	44"W x 20"D x 18"H	\$242.00		\$ -
99-12304-02	10 lbs.	Aria Charcoal End Table	24"W x 20"D x 22"H	\$230.00		\$ -
99-12305-02	35 lbs.	Aria Charcoal Console Table	44"W x 20"D x 30"H	\$254.00		\$ -
99-12050-02	20 lbs.	Aria Charcoal Cocktail Table	44"W x 20"D x 18"H	\$242.00		\$ -
12107-0512	27 lbs.	Fuze End Table	24"Square x 23"H	\$248.00		\$ -
12055-0453	55 lbs.	Fuze Cocktail Table	40"Square x 16"H	\$278.00		\$ -
12230-0116	49 lbs.	Fuze Console Table	60"W x 16"D x 34"H	\$302.00		\$ -
12107-0493	27 lbs.	London End Table	24"Square x 23"H	\$248.00		\$ -
12230-0110	49 lbs.	London Console Table	60"W x 16"D x 34"H	\$302.00		\$ -
12055-0428	55 lbs.	London Cocktail Table	40"Square x 16"H	\$278.00		\$ -
12107-0494	21 lbs.	Brooklyn II Square End Table	22"W X 22"D X 20"H	\$212.00		\$ -
12107-0495	15 lbs.	Brooklyn II Round End Table	20"Round X 20"H	\$212.00		\$ -
12055-0429	35 lbs.	Brooklyn II Rect Cocktail Table	42"W X 24"D X 16"H	\$236.00		\$ -
12055-0430	25 lbs.	Brooklyn II Round Cocktail Table	30"Round X 16"H	\$236.00		\$ -
12107-0282	35 lbs.	Vivid End Table	26"Square x 21"H	\$230.00		\$ -
12230-0081	62 lbs.	Vivid Console Table	50"W x 24"D x 30"H	\$254.00		\$ -
12055-0273	50 lbs.	Vivid Cocktail Table	50"W x 24"D x 16"H	\$242.00		\$ -
12107-0331	35 lbs.	Club End Table w/ Built-in LED Lighting	22"Square x 18"H	\$290.00		\$ -
12055-0318	55 lbs.	Club Cocktail Table w/ Built-in LED Lighting	44"W x 22"D x 18"H	\$327.00		\$ -
12003-0038	15 lbs.	Rose Table	17"Round x 17"H	\$254.00		\$ -
12003-0039	20 lbs.	Zanzibar Table	17"Square	\$254.00		\$ -
12107-0296	50 lbs.	Cube, Black 24" End Table	24"Square x 21"H	\$236.00		\$ -
12107-0297	55 lbs.	Cube, White 24" End Table	24"Square x 21"H	\$236.00		\$ -
12055-0285	40 lbs.	Cube, Black 24" Cocktail Table	24"Square x 16"H	\$230.00		\$ -
12055-0286	40 lbs.	Cube, White 24" Cocktail Table	24"Square x 16"H	\$230.00		\$ -
12003-0056	11 lbs.	Phoebe Table - Yellow	17"Round x 22"H	\$152.00		\$ -
12003-0052	11 lbs.	Phoebe Table - Lime Green	17"Round x 22"H	\$152.00		\$ -
12003-0053	11 lbs.	Phoebe Table - Rose	17"Round x 22"H	\$152.00		\$ -
12003-0051	11 lbs.	Phoebe Table - Gold	17"Round x 22"H	\$152.00		\$ -
12003-0074	11 lbs.	Phoebe Table - Teal	17"Round x 22"H	\$152.00		\$ -
12107-0467	13 lbs.	Hylton Tablet Table	18"W x 12"D x 28"H	\$206.00		\$ -
Bars & Bar Backs (Pg. 18)						
05012-0026	185 lbs.	VIP Frosted Plexi Glow Bar 6'	72"W x 24"D x 42"H	\$840.00		\$ -
05012-0024	130 lbs.	VIP Frosted Plexi Glow Bar 4'	48"W x 24"D x 42"H	\$707.00		\$ -
05012-0053	70 lbs.	Black Bar - 2 Shelf	48"W x 16"D x 42"H	\$386.00		\$ -
05012-0054	70 lbs.	White Bar - 2 Shelf	48"W x 16"D x 42"H	\$386.00		\$ -
12112-0010	60 lbs.	Blox Bar Back	30"W x 16"D x 86"H	\$483.00		\$ -
05001-0017	150 lbs.	Piazza Bar Back - Black	44"W x 12"D x 80"H	\$453.00		\$ -
05001-0018	150 lbs.	Piazza Bar Back - White	44"W x 12"D x 80"H	\$453.00		\$ -
Bar Stools (Pg. 19 & 20)						
05237-0264	15 lbs.	Vienna Stool - Gray	17"Square x 39"H	\$242.00		\$ -
05237-0263	15 lbs.	Vienna Stool - Orange	17"Square x 39"H	\$242.00		\$ -
05237-0262	15 lbs.	Vienna Stool - Teal	17"Square x 39"H	\$242.00		\$ -
05237-0038	15 lbs.	Criss Cross Bar Stool - Espresso	15"W x 19"D x 41"H	\$217.00		\$ -
05237-0039	15 lbs.	Criss Cross Bar Stool - White	15"W x 19"D x 41"H	\$217.00		\$ -
05237-0036	15 lbs.	Escape Bar Stool - Natural Maple	16"Square x 41"H	\$182.00		\$ -
99-05237-01	20 lbs.	Silk Back Bar Stool - Black	17"W x 18"D x 42"H	\$206.00		\$ -
99-05237-02	20 lbs.	Silk Back Bar Stool - White	17"W x 18"D x 42"H	\$206.00		\$ -
99-05237-06	20 lbs.	Silk Back Bar Stool - Blue	17"W x 18"D x 42"H	\$206.00		\$ -
99-05237-03	20 lbs.	Silk Back Bar Stool - Green	17"W x 18"D x 42"H	\$206.00		\$ -
99-05237-04	20 lbs.	Silk Back Bar Stool - Purple	17"W x 18"D x 42"H	\$206.00		\$ -
99-05237-05	20 lbs.	Silk Back Bar Stool - Red	17"W x 18"D x 42"H	\$206.00		\$ -

05237-0221	20 lbs.	Euro Bar Stool - Black	22"W x 24"D x 42"H	\$206.00		\$ -
05237-0270	40 lbs.	Hourglass Bar Stool - Black	18"W x 20"D x 43"H	\$224.00		\$ -
05237-0271	40 lbs.	Hourglass Bar Stool - White	18"W x 20"D x 43"H	\$224.00		\$ -
05237-0160	35 lbs.	Equino Bar Stool - Black	15"W x 13"D x 35"H	\$224.00		\$ -
05237-0041	35 lbs.	Equino Bar Stool - White	15"W x 13"D x 35"H	\$224.00		\$ -
05237-0298	16 lbs.	Clara Stool	17"W x 21"D x 41"H	\$217.00		\$ -
05237-0215	15 lbs.	Marcus Bar Stool - Gunmetal	18"Square x 29"H	\$163.00		\$ -
05237-0156	20 lbs.	Regal Stool - Brown Leather	19"W x 24"D x 45"H	\$224.00		\$ -
05237-0169	25 lbs.	Caprice Bar Stool - Black	25"W x 26"D x 44"H	\$224.00		\$ -
05237-0042	15 lbs.	Sonic Bar Stool - Black	22"W x 23"D x 42"H	\$182.00		\$ -
05237-0300	6 lbs.	Nexus Stool	19"W x 20"D x 44"H	\$187.00		\$ -
Café Chairs (Pg. 20, 21 & 22)						
05035-0032	15 lbs.	Vienna Chair - Gray	21"Square x 32"H	\$152.00		\$ -
05035-0031	15 lbs.	Vienna Chair - Orange	21"Square x 32"H	\$152.00		\$ -
05035-0030	15 lbs.	Vienna Chair - Teal	21"Square x 32"H	\$152.00		\$ -
99-05035-10	20 lbs.	Silk Back Armless Chair - Black	17"W x 18"D x 34"H	\$128.00		\$ -
99-05035-11	20 lbs.	Silk Back Armless Chair - White	17"W x 18"D x 34"H	\$128.00		\$ -
99-05035-15	20 lbs.	Silk Back Armless Chair - Blue	17"W x 18"D x 34"H	\$128.00		\$ -
99-05035-12	20 lbs.	Silk Back Armless Chair - Green	17"W x 18"D x 34"H	\$128.00		\$ -
99-05035-13	20 lbs.	Silk Back Armless Chair - Purple	17"W x 18"D x 34"H	\$128.00		\$ -
99-05035-14	20 lbs.	Silk Back Armless Chair - Red	17"W x 18"D x 34"H	\$128.00		\$ -
05035-0008	10 lbs.	Leslie Chair - White	17"W x 21"D x 31"H	\$115.00		\$ -
05035-0010	15 lbs.	Criss Cross Chair - Espresso	17"W x 21"D x 35"H	\$145.00		\$ -
05035-0011	15 lbs.	Criss Cross Chair - White	17"W x 21"D x 35"H	\$145.00		\$ -
05035-0023	24 lbs.	Elio Chair	17"Square x 33"H	\$128.00		\$ -
14233-0025	20 lbs.	Caprice Chair - Black	25"W x 24"D x 32"H	\$128.00		\$ -
14233-0005	20 lbs.	Comet Stack Arm Chair - Black	23"W x 22"D x 32"H	\$176.00		\$ -
14233-0006	15 lbs.	Comet Stack Armless Chair - Black	19"W x 22"D x 32"H	\$163.00		\$ -
05221-0039	20 lbs.	Regal Dining Chair - Brown	19"W x 23"D x 38"H	\$182.00		\$ -
14233-0016	10 lbs.	Sonic Chair - Black	20"W x 21"D x 32"H	\$128.00		\$ -
05035-0050	5 lbs.	Nexus Chair	19"W x 22"D x 32"H	\$152.00		\$ -
05035-0051	11 lbs.	Clara Chair	18"W x 21"D x 35"H	\$145.00		\$ -
05035-0009	10 lbs.	Escape Chair - Natural Maple	17"W x 16"D x 32"H	\$128.00		\$ -
Bar Tables (Pg. 22, 23, & 24)						
99-05245-01	34 lbs.	Euro Bar Table Black/Black 30" Round	30"Round x 42"H	\$230.00		\$ -
99-05245-02	41 lbs.	Euro Bar Table Black/Black 36" Round	36"Round x 42"H	\$236.00		\$ -
99-05245-04	30 lbs.	Silk Bar Table Black/Chrome 30" Round	30"Round x 42"H	\$230.00		\$ -
99-05245-05	37 lbs.	Silk Bar Table Black/Chrome 36" Round	36"Round x 42"H	\$236.00		\$ -
99-05245-14	34 lbs.	City Bar Table Maple/Black 30" Round	30"Round x 42"H	\$230.00		\$ -
99-05245-15	41 lbs.	City Bar Table Maple/Black 36" Round	36"Round x 42"H	\$236.00		\$ -
99-05245-07	30 lbs.	Park Ave Bar Table Maple/Chrome 30" Round	30"Round x 42"H	\$230.00		\$ -
99-05245-08	37 lbs.	Park Ave Bar Table Maple/Chrome 36" Round	36"Round x 42"H	\$236.00		\$ -
99-05245-16	34 lbs.	Summit Bar Table White/Black 30" Round	30"Round x 42"H	\$230.00		\$ -
99-05245-17	41 lbs.	Summit Bar Table White/Black 36" Round	36"Round x 42"H	\$236.00		\$ -
99-05245-10	30 lbs.	Blanco Bar Table White/Chrome 30" Round	30"Round x 42"H	\$230.00		\$ -
99-05245-11	37 lbs.	Blanco Bar Table White/Chrome 36" Round	36"Round x 42"H	\$236.00		\$ -
99-05245-22	43 lbs.	Fuze Bar Table	36"Square x 42"H	\$254.00		\$ -
99-05245-12	28 lbs.	Blanco Bar Table - White/Chrome 24"Square	24"Square x 42"H	\$230.00		\$ -
99-05245-13	69 lbs.	Blanco Rectangle Bar Table - White/Chrome	72"W x 24"D x 42"H	\$357.00		\$ -
99-05245-20	28 lbs.	Spectrum Bar Table Red	24"Square x 42"H	\$248.00		\$ -
99-05245-21	28 lbs.	Spectrum Bar Table Blue	24"Square x 42"H	\$248.00		\$ -
99-05245-18	28 lbs.	Spectrum Bar Table Purple	24"Square x 42"H	\$248.00		\$ -
99-05245-19	28 lbs.	Spectrum Bar Table Green	24"Square x 42"H	\$248.00		\$ -
05012-0002	35 lbs.	Chardonnay Glass & Chrome Bar Table	31"Round x 42"H	\$327.00		\$ -
05202-0049	50 lbs.	Zinc Bar Table	24"Round x 42"H	\$345.00		\$ -
05204-0001	75 lbs.	Aspen Bar Table	72"W x 26"D x 42"H	\$641.00		\$ -
Café Tables (Pg. 24 & 25)						
99-05036-01	30 lbs.	Euro Café Table Black/Black 30" Round	30"Round x 30"H	\$230.00		\$ -
99-05036-02	37 lbs.	Euro Café Table Black/Black 36" Round	36"Round x 30"H	\$236.00		\$ -
99-05036-04	27 lbs.	Silk Café Table Black/Chrome 30" Round	30"Round x 30"H	\$230.00		\$ -
99-05036-05	34 lbs.	Silk Café Table Black/Chrome 36" Round	36"Round x 30"H	\$236.00		\$ -
99-05036-07	27 lbs.	Park Ave Café Table Maple/Chrome 30" Round	30"Round x 30"H	\$230.00		\$ -
99-05036-08	34 lbs.	Park Ave Café Table Maple/Chrome 36" Round	36"Round x 30"H	\$236.00		\$ -
99-05036-14	30 lbs.	City Café Table Maple/Black 30" Round	30"Round x 30"H	\$230.00		\$ -
99-05036-15	37 lbs.	City Café Table Maple/Black 36" Round	36"Round x 30"H	\$236.00		\$ -
99-05036-16	30 lbs.	Summit Café Table White/Black 30" Round	30"Round x 30"H	\$230.00		\$ -
99-05036-17	37 lbs.	Summit Café Table White/Black 36" Round	36"Round x 30"H	\$236.00		\$ -
99-05036-10	27 lbs.	Blanco Café Table White/Chrome 30" Round	30"Round x 30"H	\$230.00		\$ -
99-05036-11	34 lbs.	Blanco Café Table White/Chrome 36" Round	36"Round x 30"H	\$236.00		\$ -
99-05036-22	40 lbs.	Fuze Café Table	36"Square x 30	\$254.00		\$ -
99-05036-12	25 lbs.	Blanco Café Table White/Chrome 24"Square	24"Square x 30"H	\$230.00		\$ -
99-05036-13	63 lbs.	Blanco Café Table White/Chrome Rectangle	72"W x 24"D x 30"H	\$357.00		\$ -
99-05036-20	25 lbs.	Spectrum Café Table Red	24"Square x 29"H	\$248.00		\$ -
99-05036-21	25 lbs.	Spectrum Café Table Blue	24"Square x 29"H	\$248.00		\$ -
99-05036-18	25 lbs.	Spectrum Café Table Purple	24"Square x 29"H	\$248.00		\$ -

99-05036-19	25 lbs.	Spectrum Café Table Green	24"Square x 29"H	\$248.00		\$	-
05090-0001	90 lbs.	Aspen Dining Table	72"W x 30"D x 30"H	\$550.00		\$	-
05088-0505	200 lbs.	Brio Dining Table	96"W x 48"D x 30"H	\$737.00		\$	-
Office Seating (Pg. 26 & 27)							
14136-0002	38 lbs.	Tamiri Black Leather High Back Chair	25"W x 27"D x 45"H	\$290.00		\$	-
14176-0007	37 lbs.	Tamiri Black Leather Mid Back Chair	27"Square x 39"H	\$254.00		\$	-
14128-0002	41 lbs.	Tamiri Black Leather Guest Chair	25"W x 26"D x 37"H	\$236.00		\$	-
14136-0081	40 lbs.	Accord Black Leather High Back	25"Square x 44"H	\$362.00		\$	-
14136-0010	40 lbs.	Accord White Leather High Back	25"Square x 44"H	\$362.00		\$	-
14250-0013	36 lbs.	Goal Black Task Chair With Arms	25"Square x 39"H	\$193.00		\$	-
14250-0014	38 lbs.	Goal Black Task Chair Armless	21"W x 25"D x 39"H	\$176.00		\$	-
14136-0080	40 lbs.	Enterprise High Back Black Fabric Conference Chair	25"W x 27"D x 45"H	\$254.00		\$	-
14176-0046	35 lbs.	Enterprise Mid Back Black Fabric Conference Chair	24"W x 26"D x 39"H	\$236.00		\$	-
14128-0096	30 lbs.	Enterprise Guest Black Fabric Conference Chair	25"W x 27"D x 37"H	\$217.00		\$	-
14307-0003	36 lbs.	Goal Black Drafting Stool - Arms	25"W x 24"D x 48"H	\$206.00		\$	-
14307-0004	30 lbs.	Goal Black Drafting Stool - Armless	21"W x 24"D x 48"H	\$193.00		\$	-
Conference Tables (Pg. 27)							
14062-0105	97 lbs.	42" Round Conference Table - Black	42" Round x 29"H	\$321.00		\$	-
14062-0106	97 lbs.	42" Round Conference Table - Mahogany	42" Round x 29"H	\$321.00		\$	-
14062-0224	175 lbs.	Conference Rectangle Table 6' - Black	72"W x 36"D x 30"H	\$544.00		\$	-
14062-0220	175 lbs.	Conference Rectangle Table 6' - Mahogany	72"W x 36"D x 30"H	\$544.00		\$	-
14062-0281	175 lbs.	Conference Rectangle Table 6' - White	72"W x 36"D x 30"H	\$574.00		\$	-
14062-0225	220 lbs.	Conference Rectangle Table 8' - Black	96"W x 48"D x 30"H	\$587.00		\$	-
14062-0226	220 lbs.	Conference Rectangle Table 8' - Mahogany	96"W x 48"D x 30"H	\$587.00		\$	-
14062-0282	220 lbs.	Conference Rectangle Table 8' - White	96"W x 48"D x 30"H	\$616.00		\$	-
Office Furniture (Pg. 28 & 29)							
14309-0001	125 lbs.	Computer Kiosk - Black	24"Square x 42"H	\$472.00		\$	-
14179-0005	125 lbs.	Computer Kiosk - White	24"Square x 42"H	\$472.00		\$	-
14029-0098	56 lbs.	5 Shelf Bookcase - Black	36"W x 12"D x 72"H	\$453.00		\$	-
14029-0091	55 lbs.	5 Shelf Bookcase - Mahogany	36"W x 12"D x 72"H	\$453.00		\$	-
14072-0108	225 lbs.	Black Credenza	60"W x 20"D x 29"H	\$423.00		\$	-
14083-0105	290 lbs.	Black Double Pedestal Desk	60"W x 30"D x 29"H	\$483.00		\$	-
14072-0038	225 lbs.	Genoa Storage Credenza - Mahogany - 2 Drawer	66"W x 20"D x 29"H	\$423.00		\$	-
14072-0039	200 lbs.	Genoa Kneespace Storage Credenza - Mahogany	66"W x 20"D x 29"H	\$393.00		\$	-
14083-0117	290 lbs.	Genoa Exec. Desk - Mahogany - Double Pedestal	72"W x 36"D x 29"H	\$501.00		\$	-
05088-0365	70 lbs.	Vivid Café - Square Table Glass	42"Square x 30"H	\$393.00		\$	-
05088-0364	90 lbs.	Vivid Café - Rectangle Table Glass	60"W x 36"D x 30"H	\$453.00		\$	-
05088-0498	77 lbs.	Brooklyn II Rect Dining Table	60"W x 36"D x 30"H	\$472.00		\$	-
05088-0499	59 lbs.	Brooklyn II Round Dining Table	42" Round x 30"H	\$369.00		\$	-
05090-0001	90 lbs.	Aspen Dining Table	72"W x 30"D x 30"H	\$550.00		\$	-
05088-0505	200 lbs.	Brio Dining Table	96"W x 48"D x 30"H	\$737.00		\$	-
Metal File & Storage Cabinets (Pg. 30)							
14148-0001	35 lbs.	2 Drawer Vertical File - Letter Size Black	15"W x 25"D x 29"H	\$158.00		\$	-
14147-0001	35 lbs.	2 Drawer Vertical File - Legal Size Black	18"W x 25"D x 29"H	\$206.00		\$	-
14148-0002	45 lbs.	4 Drawer Vertical File - Letter Size Black	15"W x 25"D x 52"H	\$212.00		\$	-
14147-0002	45 lbs.	4 Drawer Vertical File - Legal Size Black	18"W x 25"D x 52"H	\$236.00		\$	-
14143-0006	100 lbs.	2 Drawer Lateral File - Black	36"W x 18"D x 27"H	\$212.00		\$	-
14143-0144	125 lbs.	2 Drawer Lateral File - Black	36"W x 20"D x 29"H	\$248.00		\$	-
14143-0008	170 lbs.	4 Drawer Lateral File - Black	36"W x 18"D x 54"H	\$260.00		\$	-
14034-0015	135 lbs.	Storage Cabinet - Black	36"W x 18"D x 72"H	\$260.00		\$	-
Pedestals (Pg. 31)							
12091-0023	50 lbs.	Display Pedestal 14" x 42" Black	14"Square x 42"H	\$314.00		\$	-
12091-0004	120 lbs.	Display Pedestal 24" x 42" Black	24"Square x 42"H	\$381.00		\$	-
12091-0002	55 lbs.	Display Pedestal 18" x 42" Black	18"Square x 42"H	\$351.00		\$	-
12091-0030	50 lbs.	Display Pedestal 14" x 42" White	14"Square x 42"H	\$314.00		\$	-
12091-0024	45 lbs.	Display Pedestal 14" x 36" Black	14"Square x 36"H	\$266.00		\$	-
12091-0034	75 lbs.	Display Pedestal 24" x 36" Black	24"Square x 36"H	\$381.00		\$	-
12091-0031	45 lbs.	Display Pedestal 14" x 36" White	14"Square x 36"H	\$266.00		\$	-
12091-0033	75 lbs.	Display Pedestal 24" x 36" White	24"Square x 36"H	\$381.00		\$	-
12091-0025	40 lbs.	Display Pedestal 14" x 30" Black	14"Square x 30"H	\$248.00		\$	-
12091-0003	80 lbs.	Display Pedestal 24" x 30" Black	24"Square x 30"H	\$362.00		\$	-
12091-0001	45 lbs.	Display Pedestal 18" x 30" Black	18"Square x 30"H	\$254.00		\$	-
12091-0032	40 lbs.	Display Pedestal 14" x 30" White	14"Square x 30"H	\$248.00		\$	-
14309-0001	125 lbs.	Locking Pedestal Black	24"Square x 42"H	\$472.00		\$	-
14179-0005	125 lbs.	Locking Pedestal White	24"Square x 42"H	\$472.00		\$	-
12091-0055	24 lbs.	Fuze Pedestal	16"Square x 44"H	\$260.00		\$	-
12091-0043	24 lbs.	London Pedestal	16"Square x 44"H	\$260.00		\$	-
Miscellaneous Items (Pg. 32)							
14189-0066	50 lbs.	Stanchion Chrome	41"H	\$72.00		\$	-
11526-0001	2 lbs.	Stanchion Rope - Red Velour	6' L	\$37.00		\$	-
14308-0009	8 lbs.	Literature Stand - Black	15"W x 12"D x 53.5"H	\$176.00		\$	-
14308-0010	8 lbs.	Literature Stand - Aluminum	15"W x 12"D x 53.5"H	\$176.00		\$	-
14308-0005	7 lbs.	Literature Rack - Black Metal	10.5"W x 9.5"D x 57"H	\$182.00		\$	-
01209-0003	50 lbs.	Compact Refrigerator Black - 4.0 Cu Ft	21"W x 22"D x 32"H	\$327.00		\$	-
14523-0001	9.25 lbs.	iPad® Stand Black	14.25"W x 41.75"H	\$206.00		\$	-

14523-0002	9.25 lbs.	iPad® Stand Silver	14.25"W x 41.75"H	\$206.00		\$ -
Lighting (Pg. 33)						
09417-0001	4 lbs.	Brushed Steel Table Lamp - White	26"H	\$115.00		\$ -
09392-0001	8 lbs.	Brushed Steel Floor Lamp - White	66"H	\$163.00		\$ -
09417-0001	7 lbs.	Brushed Nickel Table Lamp - White	29"H	\$115.00		\$ -
09392-0001	12 lbs.	Brushed Nickel Floor Lamp - White	60"H	\$163.00		\$ -
09417-0001	7 lbs.	Rubbed Bronze Table Lamp - White	28"H	\$115.00		\$ -
09392-0001	11 lbs.	Rubbed Bronze Floor Lamp - White	60"H	\$163.00		\$ -
09392-0001	7 lbs.	Neutrino Steel Floor Lamp - Steel	67"H	\$163.00		\$ -



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Total Product		\$	-
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Dates of Show	-	Contact Cell	
Booth Number		Contact Email	
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2021
TRADE SHOW
FURNISHINGS
.....
KIT CATALOG



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BLANC



Blanc Sofa
Bright White Leather
75"W x 35"D x 35"H



Blanc Loveseat
Bright White Leather
54"W x 35"D x 35"H



Blanc Chair
Bright White Leather
33"W x 35"D x 35"H



Blanc Bench Ottoman
Bright White Leather
48"W x 24"D x 18"H



Blanc Cube Ottoman
Bright White Leather
17"Square x 17"H

WHISPER



Whisper Sofa
White Leather
87"W x 37"D x 35"H



Whisper Loveseat
White Leather
61"W x 37"D x 35"H



Whisper Chair
White Leather
35"W x 37"D x 35"H

WHISPER



Whisper Bench Ottoman

White Leather
60"W x 24"D x 17"H



Whisper Square Ottoman

White Leather
40"Square x 17"H



Whisper Round Ottoman

White Leather
46"Round x 17"H

FUNCTION

Modular Seating Collection



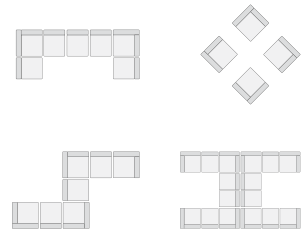
Function Armless Chair

White Leather
28"Square x 29"H



Function Corner

White Leather
28"Square x 29"H



CONTINENTAL

Modular Seating Collection



Continental Curved Loveseat

White Leather
82"W x 34"D x 31"H



Continental Reverse Curved Loveseat

White Leather
72"W x 34"D x 31"H



Continental Wedge Ottoman

White Leather
30"W x 34"D x 19"H

CONTINENTAL

Modular Seating Collection



Continental Curved Bench

White Leather
70"W x 26"D x 19"H



Continental Half Moon Ottoman

White Leather
33"W x 19"D x 19"H

SOPHISTICATION

Modular Seating Collection



Sophistication Sofa

White Leather
72"W x 31"D x 48"H



Sophistication Loveseat

White Leather
48"W x 31"D x 48"H



Sophistication Chair

White Leather
24"W x 31"D x 48"H



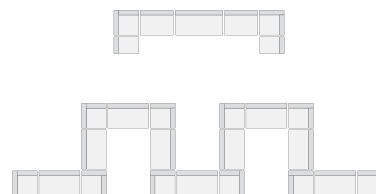
Sophistication Corner

White Leather
31"Square x 48"H



Sophistication Ottoman

White Leather
31"Square x 19"H



BOCA

Modular Seating Collection



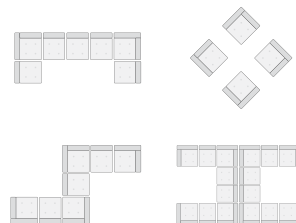
Boca Corner

Black Leather
22"W x 27"D x 30"H



Boca Armless

Black Leather
27"Square x 30"H



METRO



Metro Sofa

Black Leather
85"W x 35"D x 35"H



Metro Loveseat

Black Leather
60"W x 35"D x 35"H



Metro Chair

Black Leather
35"Square x 35"H



Metro Square Ottoman

Black Leather
40"Square x 17"H



Metro Bench Ottoman

Black Leather
60"W x 24"D x 17"H

SUAVE MIDNIGHT



Suave Midnight Sofa

Midnight Suede
77"W x 36"D x 33"H



Suave Midnight Loveseat

Midnight Suede
54"W x 36"D x 33"H



Suave Midnight Chair

Midnight Suede
32"W x 36"D x 33"H

GRAMMERCY

Modular Seating Collection



Grammercy Sofa

Charcoal Leather
82"W x 36"D x 36"H



Grammercy Loveseat

Charcoal Leather
57"W x 36"D x 36"H



Grammercy Chair

Charcoal Leather
28"W x 36"D x 36"H



Grammercy Corner

Charcoal Leather
36"Square x 36"H



Grammercy Round Ottoman

Charcoal Leather
46"Round x 17"H



Grammercy Square Ottoman

Charcoal Leather
40"Square x 17"H
Also Available in Bench Ottoman
60"W x 24"D x 17"H

PARMA



Parma Sofa
Brown Leather
79"W x 37"D x 36"H



Parma Loveseat
Brown Leather
56"W x 37"D x 36"H



Parma Chair
Brown Leather
33"W x 37"D x 36"H



Parma Bench Ottoman
Brown Leather
60"W x 24"D x 17"H

MONTANA MOCHA



Montana Mocha Sofa
Mocha Tan Fabric
79"W x 35"D x 34"H



Montana Mocha Loveseat
Mocha Tan Fabric
57"W x 35"D x 34"H



Montana Mocha Chair
Mocha Tan Fabric
35"Square x 34"H

MADISON



Madison Sofa

Tan Fabric
86"W x 34"D x 34"H



Madison Chair

Tan Fabric
33"W x 34"D x 34"H



Madison Sky Bench

Teal Fabric
48"W x 24"D x 17"H



Madison Ottoman - Willow

Green Fabric
24"Square x 17"H



Madison Ottoman - Sand Dollar

Tan Fabric
24"Square x 17"H



Madison Ottoman - Apricot

Orange Fabric
24"Square x 17"H



Madison Ottoman - Sunflower

Yellow Fabric
24"Square x 17"H

CHANDLER



Chandler Sofa

Red Leather
76"W x 37"D x 35"H



Chandler Loveseat

Red Leather
53"W x 37"D x 35"H



Chandler Chair

Red Leather
31"W x 37"D x 35"H



Chandler Bench Ottoman

Red Leather
60"W x 24"D x 17"H

EVOKE



Evoke Sofa

Coffee Resin Frame with Tan Cushions
81"W x 35"D x 27"H



Evoke Chair

Coffee Resin Frame with Tan Cushions
33"W x 35"D x 27"H



Evoke Cocktail Table

Coffee Resin Frame
48"W x 24"D x 18"H

EVOKE



Evoke End Table

Coffee Resin Frame
24"W x 28"D x 25"H



Evoke Cube Table

Coffee Resin Frame
18"Square x 18"H

NIKO



Niko Sofa

Grey Microfiber
81"W x 30"D x 38"H



Niko Loveseat

Grey Microfiber
58"W x 30"D x 38"H



Niko Chair

Grey Microfiber
31"W x 30"D x 38"H

STAGE CHAIRS



Midnight Stage Chair

Midnight Microfiber
25"W x 26"D x 37"H



Chamois Stage Chair

Beige Microfiber
25"W x 26"D x 37"H



Buckskin Stage Chair

Tan Microfiber
25"W x 26"D x 37"H

STAGE CHAIRS



Empire Chair

- Black Leather
 - White Leather
- 28"W x 32"D x 32"H



Tulip Chair

- Black Fabric/Tilt Back/Caster Feet
27"W x 26"D x 35"H



Monarch Chair

- Bright White Leather
28"Square x 30"H

OTTOMANS & BENCHES



Curved Bench

- Continental White Leather
70"W x 26"D x 19"H



Square Ottoman

- Metro Black Leather
 - Whisper White Leather
 - Grammercy Charcoal Leather
- 40"Square x 17"H



Bench Ottoman

- Metro Black Leather
 - Whisper White Leather
 - Chandler Red Leather
 - Grammercy Charcoal Leather
 - Parma Brown Leather
- 60"W x 24"D x 17"H



Essentials Storage Ottoman

- White Leather with Locking Mechanism
48"W x 24"D x 20"H
Lock Not Included



Round Ottoman

- Grammercy Charcoal Leather
 - Whisper White Leather
- 46"Round x 17"H



1/4 Round Ottoman

- Grammercy Charcoal Leather
 - Whisper White Leather
- 34"W x 19"D x 17"H

OTTOMANS & BENCHES



Madison Sky Bench

Teal Fabric
48"W x 24"D x 17"H



Madison Ottomans

Left to Right: Willow, Sand Dollar, Apricot, Sunflower
24"Square x 17"H

BANQUETTES



Essentials Banquette

White Leather
60"Round x 48"H (2 Pieces)



Whisper Banquette

White Leather
59"Round x 38"H (2 Pieces)



Grammercy Banquette

Charcoal Leather
59"Round x 38"H (2 Pieces)

TURNING BEDS



Essentials Turning Bed

White Leather
96"W x 48"D x 36"H

CUBE OTTOMANS



Cube Ottomans

From left to right: Blanc Bright White Leather (17"Square x 17"H), Whisper White Leather, Metro Black Leather, Red Vinyl, Green Vinyl, Blue Vinyl, Purple Vinyl
18"Square x 18"H

CHARGED



Essentials Turning Bed - Charged

White Leather
96"W x 48"D x 25"H

**White slip cover available for black charging unit.
Maximum of 1 bed per power source.



Boca Corner - Charged

Bright White Leather
27"Square x 30"H

**Maximum of 4 daisy linked together per power source.*



Boca Chair - Charged

Bright White Leather
22"W x 27"D x 30"H

**Maximum of 4 daisy linked together per power source.*



Aspen Bar Table - Charged

White / Brushed Steel
72"W x 26"D x 42"H

**Maximum of 1 table per power source.*



Aspen Cocktail Table - Charged

White / Brushed Steel
48"W x 24"D x 18"H

**Maximum of 1 table per power source.*



White Conference Table - Charged

White
96"W x 43"D x 30"H

**Maximum of 1 table per power source.*

CHARGED



**Patrice Table Chair
- Charged**

Bright White Leather
28"W x 31"D x 31"H

**Maximum of 6 daisy linked together per power source.*



Lincoln Bench - Charged

Bright White Leather
59"W x 39"D x 17"H

**Maximum of 3 daisy linked together per power source.*

OCCASIONAL TABLES



Tribeca Tables

End Table Wood/Black
24"W x 28"D x 22"H
Console Table Wood/Black
48"W x 18"D x 30"H
Cocktail Table Wood/Black
48"W x 28"D x 19"H



Novel Tables

End Table Satin Steel
15"Square x 16"H
Cocktail Table Satin Steel
46"W x 15"D x 16"H



Aria Tables Red

End Table Red/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Red/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Green

End Table Green/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Green/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Blue

End Table Blue/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Blue/Brushed Steel
44"W x 20"D x 18"H

OCCASIONAL TABLES



Aria Tables Purple

End Table Purple/Brushed Steel
24"W x 20"D x 22"H
Console Table Purple/Brushed Steel
44"W x 20"D x 18"H



Aria Tables White

End Table White/Brushed Steel
24"W x 20"D x 22"H
Console Table White/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table White/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Charcoal

End Table Storm Grey/Brushed Steel
24"W x 20"H x 22"H
Console Table Storm Grey/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table Storm Grey/Brushed Steel
44"W x 20"D x 18"H



Fuze Tables

End Table Chrome/Zebrawood Laminate
24"Square x 23"H
Console Table Chrome/Zebrawood Laminate
60"W x 16"D x 34"H
Cocktail Table Chrome/Zebrawood Laminate
40"Square x 16"H



London Tables

End Table Chrome/Marble
24"Square x 23"H
Console Table Chrome/Marble
60"W x 16"D x 34"H
Cocktail Table Chrome/Marble
40"Square x 16"H



Brooklyn Tables

End Table Square - Chrome
22"Square x 20"H
End Table Round - Chrome
20"Round x 20"H
Cocktail Table Rectangle - Chrome
42"W x 24"D x 16"H
Cocktail Table Round - Chrome
30"Round x 16"H



Vivid Tables

End Table - Smoked Powder Coat Finish
26"Square x 21"H
Console Table - Smoked Powder Coat Finish
50"W x 24"D x 30"H
Cocktail Table - Smoked Powder Coat Finish
50"W x 24"D x 16"H



Club Tables

End Table
44"W x 22"D x 18"H
Cocktail Table
22"Square x 18"H
(Includes built in Wireless LED Lighting)



Rose Table

17"Round x 17"H

OCCASIONAL TABLES



Zanzibar Table

17"Square



Cube End Tables

■ Black 24"
□ White 24"
24"Square x 21"H



Cube Cocktail Tables

■ Black 24"
□ White 24"
24"Square x 16"H



Phoebe Tables

From left to right: Yellow, Lime Green, Rose, Gold, Teal
17"Round x 22"H



Hylton Tablet Table

White/Brushed Steel
18"W x 12"D x 28"H

BARS & BAR BACKS



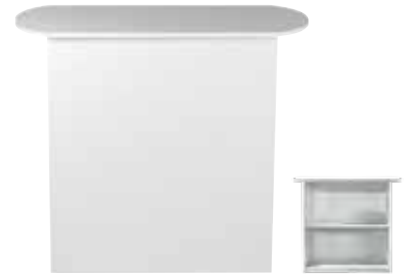
VIP Glow Bar 6'

Frosted Plexi with Built-in Wireless LED Kit
72"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
*Includes remote control



VIP Glow Bar 4'

Frosted Plexi with Built-in Wireless LED Kit
48"W x 24"D x 42"H (Bar)
13"D x 18"H (Shelf)
*Includes remote control



Bar

■ Black with 2 shelves in back
□ White with 2 shelves in back
48"W x 16"D x 42"H



Blox Bar Back

Walnut/Brushed Metal
30"W x 16"D x 86"H
Please Inquire About Shelf Dimensions



Piazza Bar Back

■ Black
□ White
44"W x 12"D x 79"H
13"W x 14"H (Inside Shelf)

BAR STOOLS



Vienna Stool

■ Gray Acrylic
■ Orange Acrylic
■ Teal Acrylic
17" Square x 39"H



Criss Cross Bar Stool

■ Espresso Leather
□ White Leather
15"W x 19"D x 41"H



Escape Stool

Natural Maple
20"W x 19"D x 46"H



Silk Back Bar Stool

■ Black ■ Green
□ White ■ Purple
■ Blue ■ Red
17"W x 18"D x 42"H



Euro Bar Stool

Black
22"W x 24"D x 42"H



Hourglass Bar Stool

■ Black
□ White
18"W x 20"D x 43"H



Equino Stool

■ Black
□ White
15"W x 13"D x 35"H

BAR STOOLS



Clara Stool
White
17"W x 21"D x 41"H



Marcus Bar Stool
Steel
17"Square (at footbase) x 29"H



Regal Stool
Brown Leather
19"W x 24"D x 45"H



Caprice Stool
Black Fabric
25"W x 26"D x 44"H



Sonic Stool
Black
22"W x 23"D x 42"H



Nexus Stool
White
19"W x 20"D x 44"H

CAFE CHAIRS



Vienna Chair
Gray Acrylic
Orange Acrylic
Teal Acrylic
21"Square x 32"H



Silk Back Chair
Black
White
Blue
Green
Purple
Red
17"W x 18"D x 34"H

CAFE CHAIRS



Clara Chair
White
18"W x 21"D x 34"H



Leslie Chair
White
17"W x 21"D x 31"H



Criss Cross Chair
■ Espresso Leather
□ White Leather
17"W x 21"D x 35"H



Elio Chair
Steel
17"Square x 33"H



Caprice Chair
Black
25"W x 24"D x 32"H



Comet Chair
Black
23"W x 22"D x 32"H (With Arms)
19"W x 22"D x 32"H (Without Arms)



Regal Dining Chair
Brown Leather
19"W x 23"D x 38"H



Sonic Chair
Black
20"W x 21"D x 32"H



Nexus Chair
White
19"W x 22"D x 32"H

CAFE CHAIRS



Colin Chair
Natural Maple
22"W x 19"D x 33"H

BAR TABLES



Euro Bar Table
Black/Black 30"
30"Round x 42"H
Black/Black 36"
36"Round x 42"H



Silk Bar Table
Black/Chrome 30"
30"Round x 42"H
Black/Chrome 36"
36"Round x 42"H



City Bar Table
Maple/Black 30"
30"Round x 42"H
Maple/Black 36"
36"Round x 42"H



Park Ave Bar Table
Maple/Chrome 30"
30"Round x 42"H
Maple/Chrome 36"
36"Round x 42"H



Summit Bar Table
White/Black 30"
30"Round x 42"H
White/Black 36"
36"Round x 42"H



Blanco Round Bar Table
White/Chrome 30"
30"Round x 42"H
White/Chrome 36"
36"Round x 42"H

BAR TABLES



Fuze Bar Table
Zebrawood Laminate/Chrome
36"Square x 42"H



Blanco Square Bar Table
White/Chrome
24"Square x 42"H



Blanco Rectangle Bar Table
White/Chrome
72"W x 24"D x 42"H



Spectrum Bar Table Red
Red/Chrome
24"Square x 42"H



Spectrum Bar Table Blue
Blue/Chrome
24"Square x 42"H



Spectrum Bar Table Purple
Purple/Chrome
24"Square x 42"H



Spectrum Bar Table Green
Green/Chrome
24"Square x 42"H



Chardonnay Bar Table
Clear Glass/Chrome
31"Round x 42"H



Zinc Bar Table
Chrome
24"Round x 42"H

BAR TABLES



Aspen Bar Table

White/Brushed Steel
72"W x 26"D x 42"H

CAFÉ TABLES



Euro Café Table

Black/Black 30"
30"Round x 30"H
Black/Black 36"
36"Round x 30"H



Silk Café Table

Black/Chrome 30"
30"Round x 30"H
Black/Chrome 36"
36"Round x 30"H



Park Ave Café Table

Maple/Chrome 30"
30"Round x 30"H
Maple/Chrome 36"
36"Round x 30"H



City Café Table

Maple/Black 30"
30"Round x 30"H
Maple/Black 36"
36"Round x 30"H



Summit Café Table

White/Black 30"
30"Round x 30"H
White/Black 36"
36"Round x 30"H



Blanco Café Table

White/Chrome 30"
30"Round x 30"H
White/Chrome 36"
36"Round x 30"H

CAFÉ TABLES



Fuze Café Table
Zebrawood Laminate/Chrome
36" Square x 30"H



Blanco Square Café Table
White/Chrome Rectangle
24" Square x 30"H



Blanco Rectangle Café Table
White/Chrome Rectangle
72"W x 24"D x 30"H



Spectrum Café Table Red
Red/Chrome
24" Square x 30"H



Spectrum Café Table Blue
Blue/Chrome
24" Square x 30"H



Spectrum Café Table Purple
Purple/Chrome
24" Square x 30"H



Spectrum Café Table Green
Green/Chrome
24" Square x 30"H



Aspen Dining Table
White/Brushed Steel
72"W x 30"D x 30"H



Brio Dining Table
Reclaimed Grey Stone Finish/Brushed Bronze
96"W x 48"D x 30"H

OFFICE SEATING



Tamiri High Back Chair

Black Leather
25"W x 27"D x 45"H



Tamiri Mid Back Chair

Black Leather
25"W x 27"D x 39"H



Tamiri Guest Chair

Black Leather
25"W x 27"D x 37"H



Accord Chair

■ Black
□ White
25"Square x 44"H



Goal Task Chair

Black
25"W x 24"D x 39"H



Goal Task Chair Armless

Black
21"W x 24"D x 39"H

OFFICE SEATING



Enterprise High Back Conference Chair

Black Fabric
25"W x 27"D x 45"H



Enterprise Mid Back Conference Chair

Black Fabric
24"W x 26"D x 39"H



Enterprise Guest Chair

Black Fabric
25"W x 27"D x 37"H



Goal Drafting Stool

Black
25"W x 24"D x 48"H



Goal Drafting Stool Armless

Black
21"W x 24"D x 48"H

CONFERENCE TABLES



Conference Table Round

■ Black
■ Mahogany
42"Round x 29"H



Conference Table Rectangle

■ Black 6'
■ Mahogany 6'
□ White 6'
72"W x 36"D x 30"H

■ Black 8'
■ Mahogany 8'
□ White 8'
96"W x 48"D x 30"H

OFFICE FURNITURE



Computer Kiosk

■ Black
□ White
24" Square x 42"H



Black Credenza

Black
60"W x 20"D x 29"H



Black Double Pedestal Desk

Black
60"W x 30"D x 29"H



5 Shelf Bookcase

■ Black
■ Mahogany
36"W x 12"D x 72"H



Genoa Kneespace Credenza

Mahogany 2 Filing Cabinets/2-Drawers
66"W x 20"D x 29"H



Genoa Executive Desk

Mahogany Double Pedestal-Locking Drawers
72"W x 36"D x 29"H



Genoa Storage Credenza

Mahogany 2 Filing Cabinets
2-Drawers-Inside Shelves
66"W x 20"D x 29"H

OFFICE FURNITURE



Vivid Café Table Square

Clear Glass/Smoked Powder Coat Finish
42" Square x 30"H



Vivid Café Table Rectangle

Clear Glass/Smoked Powder Coat Finish
60"W x 36"D x 30"H



Brooklyn Rectangle Dining Table

Clear Glass/Chrome
60"W x 36"D x 30"H



Brooklyn Round Dining Table

Clear Glass/Chrome
42" Round x 30"H



Aspen Dining Table

White/Brushed Steel
72"W x 30"D x 30"H



Brio Dining Table

Reclaimed Grey Stone Finish/Brushed Bronze
96"W x 48"D x 30"H

METAL FILE & STORAGE CABINETS



2-Drawer File

Black Letter
15"W x 25"D x 29"H
Black Legal
18"W x 25"D x 29"H



4-Drawer File

Black Letter
15"W x 25"D x 52"H
Black Legal
18"W x 25"D x 52"H



2-Drawer Lateral File

Black (Pictured)
36"W x 18"D x 27"H
Black (Not Pictured)
36"W x 20"D x 29"H



4-Drawer Lateral File

Black
36"W x 18"D x 54"H



Storage Cabinet

Black
36"W x 18"D x 72"H

PEDESTALS



Display Pedestals 42"

- Black
14" Square x 42"H
- Black
24" Square x 42"H
- Black
18" Square x 42"H
- White
14" Square x 42"H



Display Pedestals 36"

- Black
14" Square x 36"H
- Black
24" Square x 36"H
- White
14" Square x 36"H
- White
24" Square x 36"H



Display Pedestals 30"

- Black
14" Square x 30"H
- Black
24" Square x 30"H
- Black
18" Square x 30"H
- White
14" Square x 30"H



Locking Pedestal

- Black
 - White
- 24" Square x 42"H



Fuze Pedestal

- Zebra wood Laminate/Chrome
- 16" Square x 44"H



London Pedestal

- Marble/Chrome
- 16" Square x 44"H

MISCELLANEOUS ITEMS



Stanchion

Chrome
41"H

Stanchion Rope

Red Velour
6'L



Nero Literature Rack

Black
15"W x 12"D x 54"H



Argento Literature Rack

Aluminum
15"W x 12"D x 54"H



Alto Literature Rack

Black/Metal
11"W x 10"D x 57"H



Compact Refrigerator

Black 4 Cu Ft
21"W x 22"D x 32"H



iPad[®] Stand

■ Black
□ Silver

14"W x 42"H

(Fits 2nd, 3rd, or 4th iPad[®] generations. Can be positioned in portrait or landscape views.)

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LIGHTING



Brushed Steel Lamps

Table Lamp White/Steel
26"H

Floor Lamp White/Steel
66"H



Brushed Nickel Lamps

Table Lamp White/Nickel
29"H

Floor Lamp White/Nickel
60"H



Rubbed Bronze Lamps

Table Lamp White/Bronze
28"H

Floor Lamp White/Bronze
60"H



Neutrino Floor Lamp

Steel
67"H

DESIGN YOUR BOOTH SPACE ***YOUR WAY***



10x20 Booth Footprint

Boca Chair - Charged • Brooklyn Round Cocktail Table • Phoebe Table - Lime Green
Aspen Bar Table - Charged • Silk Back Stool - Green



10x10 Booth Footprint

Madison Chair • Madison Bench - Apricot
Phoebe Table - Hazelnut • Blox Bar Back



10x10 Booth Footprint

Patrice Tablet Chair - Charged • Brooklyn Round End Table
Equino Stool - Black • Chardonnay Bar Table



20x20 Booth Footprint

Grammercy Loveseats • Grammercy Corner • Brooklyn Round Cocktail Table • Monarch Chairs • Brooklyn Round End Table
Piazza Bar Back - Espresso • Silk Back Stools - Black • Aspen Bar Tables - Charged • 6' VIP Bar





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